

Privileges and Procedures Committee

Machinery of Government Sub-Committee

(1st Meeting)

19th September 2025

Part A (Non-Exempt)

All members were present, with the exception of Deputy M.R. Scott of St. Brelade, from whom apologies had been received.

Deputy T.A. Coles of St. Helier South, Chair
Deputy H.L. Jeune of St. John, St. Lawrence and Trinity, Vice Chair
Deputy L.V. Feltham of St. Helier Central
Deputy R.L. Kovacs of St. Saviour
Deputy K.L. Moore of St. Mary, St. Ouen and St. Peter

In attendance –

Y. Fillieul, Assistant Greffier of the States, Chamber and Members' Support, States Greffe
E. Patterson, Secretariat Officer, Specialist Secretariat, States Greffe
C. Tucker, Secretariat Officer, Specialist Secretariat, States Greffe

Note: The Minutes of this meeting comprise Part A only.

Minutes.	A1. The Minutes of the meeting of 13th June 2025 of the Sub-Committee as previously constituted, having previously been circulated, were taken as read and were confirmed.
Welcome.	A2. With reference to its Minute No. A3 of 26th April 2024, of the Sub-Committee as previously constituted, Members were welcomed to the inaugural meeting of the newly constituted Machinery of Government (MoG) Sub-Committee. It was noted that, at its meeting on 15th July 2025, the Privileges and Procedures Committee had re-appointed Deputy T.A. Coles of St. Helier of St. Helier South as Chair of the MoG Sub-Committee and an invitation had been extended to all States Members to join the Sub-Committee.
Appointment of Vice Chair.	A3. The Sub-Committee, with reference to Minute No. A2 of 26th April 2024, of the Sub-Committee as previously constituted, agreed to re-appoint Deputy H.L. Jeune of St. John, St. Lawrence and Trinity as Vice-Chair of the Sub-Committee.
Democratic Accountability and Governance Sub-Committee Recommendations.	A4. The Sub-Committee, with reference to Minute No. A2 of 13th June 2025, of the Sub-Committee as previously constituted, noted correspondence addressed to Deputy L.J. Farnham of St. Mary, St. Ouen and St. Peter, Chief Minister from Deputy T.A. Coles of St. Helier South, Chair, in connexion with the Democratic Accountability and Governance Sub-Committee's (DAGS) recommendation regarding to the structure of the Cabinet Office (R.23/2022 referred). It was recalled that previous discussions had focused specifically on DAGS recommendation No. 2, which related to the creation of a Cabinet Office function

by means of merging the Ministerial Support Unit and the Strategic Policy, Planning and Performance Department (SPPP). It was noted that, in practice the Cabinet Office had been formed by combining the Chief Operating Office, the Office of the Chief Executive and SPPP, contrary to what had been envisaged by the DAGS.

The Sub-Committee noted that the Chair had written to the Chief Minister on 22nd August 2025, in connexion with the above and, in particular, statutory protections and lines of accountability in respect of the services provided to Ministers by the Cabinet Office. It was recalled that the recent appointment of Mr. P. Wylie as Chief Officer, Cabinet Office, had not been communicated to non-Executive States Members. Consequently, the Chair had requested that States Members be provided with regular updates in connexion with senior Government appointments. In his response dated 15th September 2025, the Chief Minister had advised that Ministers were individually elected legal entities who were empowered to make decisions and were subject to democratic oversight and accountability, as set out in the States of Jersey Law 2005 and the Employment of States of Jersey Employees Law 2005. In discharging its duties, the Cabinet Office operated within established legal parameters, ensuring consistent support for Ministers. It was further noted that these arrangements promoted strong lines of political accountability. The Chief Minister had also undertaken to ensure that States Members were informed of senior appointments and organisational changes.

The Sub-Committee discussed the content of the letter and the wider issue of statutory protections for Chief Officers in situations where advice was provided which conflicted with the views of the Chief Executive Officer. The Sub-Committee requested that a response to the Chief Minister's letter be drafted which included examples of potential conflicts of interest, with particular regard to the Infrastructure and Environment Department.

The Sub-Committee noted the position.

Lobbying
Guidance and
Engagement
Code.

A5. The Sub-Committee, with reference to Minute No. A3 of the 13th June 2025, of the Sub-Committee as previously constituted, received an oral update from Mr. Y. Fillieul, Assistant Greffier of the States, Chamber and Members' Support, States Greffe, in connexion with the proposed Lobbying Guidance and Engagement Code.

It was recalled that the Privileges and Procedures Committee (PPC) had expressed reservations about the original proposal for a Lobbying Law and Register in the Jersey context and had highlighted the potential for unintended consequences. PPC had requested that the Sub-Committee develop Lobbying Guidance and an Engagement Code, as opposed to formal legislation. It was further recalled that Deputy M.R. Scott of St. Brelade had raised concerns regarding the proposal in the context of the Data Protection (Jersey) Law 2018.

The Sub-Committee was advised that work on the Guidance and Engagement Code was ongoing and that Deputy Scott's comments had been taken into consideration. The Sub-Committee would receive drafts of the aforementioned documents for review ahead of the next scheduled meeting. If the Sub-Committee was content with the approach, final approval would be sought from PPC.

The Sub-Committee noted the position.

Role profiles
for elected
Members.

A6. The Sub-Committee, with reference to Minute No. A4 of 13th June 2025, of the Sub-Committee as previously constituted, received and considered a draft report entitled 'Role Profiles for States Members' and heard from Mr. Y. Fillieul, Assistant

Greffier of the States, Chamber and Members' Support, States Greffe.

It was recalled that a briefing paper had previously been considered by the Sub-Committee, which had outlined the various roles available to States Members, including Ministerial and non-Ministerial pathways. The report had now been updated to include information in relation to the ability of back benchers to challenge Ministerial Decisions.

The Sub-Committee discussed the content of the report and agreed that the information contained therein was extremely useful in terms of providing a greater understanding of the roles and responsibilities of Members. Members suggested that information of this nature should be included within the States Members induction programme.

The Sub-Committee approved the report, subject to final approval by the Privileges and Procedures Committee.

On a related matter, Deputies H.L. Jeune of St. John, St. Lawrence and Trinity and K.L. Moore of St. Mary, St. Ouen and St. Peter sought clarification on the legal status of Connétables as States Members. A discussion ensued as to whether Connétables were required to vote in the Assembly in line with the majority view of parishioners. Reference was made to situations where Connétables held executive roles and how this aligned with the role of parish Connétable. The Assistant Greffier of the States undertook to investigate this matter further and report back at a future meeting.

Work
programme.

A7. The Sub-Committee, with reference to Minute No. A2 of 13th June 2025 of the Sub-Committee as previously constituted, considered the ongoing work programme, which was informed by recommendations set out in the final report of the Democratic Accountability and Governance Sub-Committee (DAGS) (R.23/2022 referred).

The Sub-Committee discussed the following matters –

Recommendation No. One: Each Department to have one accountable Minister

- Following discussions, the Sub-Committee agreed to close this matter.

Recommendation No. 2: The creation of a Cabinet Office style function

- Whilst no further action would be taken at this time, it was requested that this matter be included in the Legacy Report to inform future iterations of the Sub-Committee.

Recommendation No. 7: Monitor performance of Arm's Length Bodies

- This matter had previously been delegated to the Public Accounts Committee and was closed.

Recommendation No. 10: Expand the role of the Deputy Chief Minister

- The Sub-Committee noted that this workstream had been completed and the matter was closed.

Recommendation No. 14: Induction process

- The Sub-Committee was informed that a new programme was being curated for the 2026 Induction. The Sub-Committee expressed a desire for a variety of learning styles to be reflected within the induction programme. This workstream was ongoing.

Date of Next
Meeting.

A8. The Sub-Committee noted that the next meeting would be held on 17th October 2025, from 11.00 am – 12.30 pm in Le Capelain Room, States Building.