

Privileges and Procedures Committee

(24th Meeting)

13th April 2026

Part A (Non-Exempt)

All members were present, with the exception of Deputy M. Tadier of St. Brelade, from whom apologies had been received.

Deputy S.M. Ahier of St. Helier North, Chair
 Deputy C. S. Alves of St. Helier Central, Vice Chair
 Deputy M. R. Ferey of St. Saviour
 Deputy L. K. F. Stephenson of St. Mary, St. Ouen and St. Peter
 Deputy T.A. Coles of St. Helier South
 Deputy K.L. Moore of St. Mary, St. Ouen and St. Peter

In attendance -

L-M. Hart, Greffier of the States
 Y. Fillieul, Assistant Greffier of the States, Chamber and Members' Support
 (present for items A2-6 only)
 L. Plumley, Senior Secretariat Officer, Specialist Secretariat
 A. Ward, Assistant Secretariat Officer, Specialist Secretariat

Note: The Minutes of this meeting comprise Parts A and B.

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| Minutes. | A1. The Minutes of the meetings held on 3rd, 6th and 9th March 2026, having previously been circulated, were taken as read and confirmed. |
| Privileges and Procedures Sub-Committees: Legacy reports. | <p>A2. The Committee, with reference to its Minute No. A22 of 26th January 2026, considered draft Legacy Reports for each of the Sub-Committees of the Privileges and Procedures Committee.</p> <p>It was recalled that, once approved, the information pertaining to the work of the Sub-Committees would be included in the main Committee's Legacy Report.</p> <p>Having considered the Legacy Reports, the Committee approved the same, subject to the inclusion of information in the Political Awareness and Education Sub-Committee report with regard to the provision of courses for prospective election candidates and the inclusion of the names of the Members of the Sub-Committee.</p> <p>On a related matter, Deputy T.A. Coles of St. Helier South advised that whilst prospective election candidates had been provided with information on a forthcoming candidate fair, this not been shared with elected Members. It was noted that all candidates would receive an invitation to attend the fair after the nomination period had concluded.</p> <p>Some discussion ensued with regard to the number of Members on the Diversity Forum Sub-Committee and whether this remained appropriate. It was noted that the membership of this particular Sub-Committee should reflect the diversity of the Assembly.</p> |

Legacy report.

A3. The Committee, with reference to its Minute No. A22 of 26th January 2026, considered a draft Legacy report, which summarised the work of the Privileges and Procedures Committee.

It was recalled that, once approved, the aforementioned report would be published. The report would also act as a guide for the next Committee and ensure continuity, highlighting pending actions and ongoing projects. The Committee noted that the report would include submissions from each of its Sub-Committees, as previously agreed (Minute No. A2 refers).

On a related matter, Deputy K.L. Moore of St. Mary, St. Ouen and St. Peter raised the importance of the application of Standing Orders and the provision of guidance in respect of declarations of interest. It was agreed that reference should be made to this in the Legacy Report.

The Committee requested that the report be amended and recirculated for final approval prior to it being presented to the States.

States
Assembly
Annual Report.

A4. The Committee considered the draft States Assembly annual report, which had been prepared for presentation to the States.

The Committee recalled that the aforementioned report set out, among other things, the purpose and context of the Island's elected parliament, together with information pertaining to the work of the Privileges and Procedures Committee and the States Greffe.

Having considered the content of the report, the Committee approved the same, subject to minor amendments, and requested that the Greffier of the States make the necessary arrangements for it to be presented to the States. It was noted that forewords from the Bailiff and the Chair of the Committee would be included.

States of
Jersey
Complaints
Panel: Annual
Report 2025.

A5. The Committee received and considered the States of Jersey Complaints Panel Annual report for 2025.

The Committee noted that the report included, among other things, statistics on the number of new complaints submitted during 2025 and the number of informal enquiries received. Key themes were noted, together with the action taken in response to complaints and any recommendations made (where appropriate).

It was noted that the Chair of the Panel's foreword referenced R.50/2026, which had been presented by Deputy M.R. Scott of St. Brelade, in support of the establishment of a Public Sector Ombudsman (PSO). The Panel was disappointed that the report did not appear to address critical issues, such as the remit of the Ombudsman, accountability and, most significantly, the cost to the public purse. Whilst the Panel had consistently maintained that it was a matter for the Assembly as to whether or not to establish an Ombudsman, it believed that it was essential that an evidence based decision was made and that whatever form of public service complaints system was proposed, it represented an improvement on the service provided by the Panel. In this context, the Panel intended to set out its proposals for amendments to the Administrative Decisions (Review) (Jersey) Law 1982 and a detailed description of its processes.

Deputy C.S. Alves of St. Helier South noted that under Deputy Scott's proposals complaints regarding maladministration within Health and Care Jersey would not be considered by the PSO.

The Committee concluded that the significant amount of work undertaken by the

Panel, which was supported by the States Greffe, was evident from the content of the report. Members were advised that, in some cases, complainants who had exhausted the internal Government feedback process were automatically referred to the Panel, irrespective of whether the complaint fell within its remit (for example, complaints about staff or alleged medical malpractice). Consequently, the Greffier of the States had recently written to Government colleagues setting out the remit of the Panel and requesting that this be made clear in correspondence to complainants to ensure that they were not inadvertently misled as this often resulted in an overall loss of confidence.

The Committee approved the report for presentation to the States, subject to the inclusion of a foreword from the Chair of the Committee.

Role-Profiles
for elected
Members.

A6. The Committee, with reference to its Minute No. A10 of 26th January 2026, gave further consideration to a document entitled 'Role Profiles for States Members', which had been produced by the Machinery of Government Sub-Committee.

It was recalled that elected Members would be provided with a copy of the document during the induction process (following the 2026 public election). The Committee noted that the document had been amended in response to its comments and those of the Diversity Forum and the Political Awareness and Education Sub-Committees.

The Committee approved the document, subject to minor amendments, and requested that it be published on the States Assembly website.

Common-
wealth
Parliamentary
Association
and
Assemblée
parlementaire
de la
Francophonie:
2025 activities
report.

A7. The Committee considered a joint report prepared by the Jersey branches of the Commonwealth Parliamentary Association (CPA) and the Assemblée parlementaire de la Francophonie (APF), which set out the activities undertaken by both groups during 2025.

The Committee noted that the document provided an insight into the extent of the involvement of the Jersey sections of the CPA and APF in the activities of the wider organisations, including details of conferences attended by Members, the benefits arising from increased understanding of parliamentary roles and information sharing.

Having considered the reports, the Committee approved the same and requested the Greffier of the States make the necessary arrangements for them to be presented to the States. In doing so, the Committee was reminded that provision had been made for those elected Members who wished to do so to receive French lessons from the Alliance Française.

Legacy Report
– Jersey
section of the
Assemblée
parlementaire
de la
Francophonie.

A8. The Committee considered a report prepared by the Executive Committee of the Jersey section of the Assemblée parlementaire de la Francophonie (APF), which outlined a record of activity during the 2022-2026 political term.

The Committee noted that the report provided a summary of the work undertaken by the Jersey section of the APF, and included the history of its membership, details of conferences attended by delegates since 2022, and future recommendations for the 2026-2030 political term.

Having considered the report, the Committee approved the same and requested that it be presented to the States.

Automatic

A9. The Committee received an oral report from the Greffier of the States in

Voter
Registration
Project/
candidate
nomination
forms.

connexion with the Automatic Voter Registration (AVR) Project.

It was confirmed that 80,000 individuals were now on the central Register. The Committee noted the nature of some of the issues which had arisen from Government/parish data. Of those 'missing' from the Register, 11,000 had now been accounted for (4,000 were deceased).

Turning to nomination forms, it was noted the individual electoral numbers would be added by the parish authorities when forms were received. Candidates would be able to access the Register after the nomination period. Deputy T.A. Coles of St. Helier South suggested that, in future, consideration be given to the provision of a consent form to allow candidates to obtain the electoral numbers of proposers/seconders.

With regard to the process for the receipt of nomination forms, it was noted that staff from the Specialist Secretariat of the States Greffe would receive candidates in Morier House during the nomination period and perform initial checks on nomination forms prior to these being sent to the parishes and the Jersey Electoral Authority.

The Committee noted the position.

Public
Employees'
Pension Fund
Actuarial
Valuation 2024
(R.57/2026).

A10. The Committee noted the contents of an electronic mail message dated 1st April 2026, from the Deputy Greffier of the States to the Pensions Sub-Committee, in connexion with the presentation of P.57/2026 - Public Employees' Pension Fund (PEPF) Actuarial Valuation 2024.

The Committee noted that contribution rates for Public Sector Pension Schemes were to be reduced. The employer contribution rate would be reduced from 16.0 per cent to 13.8 per cent and the "average member contribution rate" would be reduced from 7.9 per cent to 6.9 percent with effect from 1st June 2026. Consideration had been given as to whether this would have any impact on the States Members' Pension Scheme and the following determination from the Remuneration Reviewer in 2023 was noted –

"If the employer contribution to other public servants is reduced before the next reviewer's determination, States Members' 'employer' contribution shall be correspondingly reduced. However, even if the employer contribution for other public servants is increased, the contribution for States Members shall not exceed 16 per cent of their salary at that time.

If any increase is made to the employee contributions required for non-uniformed public servants before the next reviewer's determination, the employee contributions applicable to States Members shall increase accordingly. However, even if the employee contribution for other public servants is reduced, the contribution for States Members shall not be reduced below 7.75 per cent."

The Committee noted that, in line with the above, the employer's contribution would reduce from 16.0 per cent to 13.8 per cent but that there would be no change to the 'employee' contribution rate paid by Members. Advice had been sought from the actuary with regard to the impact of this reduction on Members' pension benefits.

The Committee was advised that Deputy M.R. Ferey of St. St. Saviour had responded to the Deputy Greffier's message recommending against any reduction in the employer contribution given the likely long term impact in terms of the pension benefit. In doing so, Deputy Ferey had pointed out the difference between the States Members' pension scheme and the PEPF, with the former being a defined

contribution or money purchase scheme meaning that any reduction in contributions would directly affect benefits.

The Committee discussed the above matter and concluded that it should be considered by the new Committee and the Pensions Sub-Committee. It was also suggested that the terms of reference for the Sub-Committee should be reviewed to ensure that any review of the PEPF did not disadvantage Members.

Committee
thanks.

A11. In his capacity as Chair of the Privileges and Procedures Committee, Deputy S.M. Ahier of St. Helier North expressed appreciation for the work undertaken by all Members and for the support received from the Greffier of the States and her staff.