



| States Assembly

Parishes and Government Review Panel

Records of Meetings

2025

The following records of meetings have been approved by the Panel.

Signed

Helen Miles

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Chair

Deputy Helen Miles

États de Jersey



L's États d'Jèrri

Parishes and Government Review Panel

Record of Meeting

Date: 3rd April 2025

Present	Deputy Helen Miles, Chair Deputy Catherine Curtis, Vice-Chair Deputy Kristina Moore Connétable Richard Honeycombe
In attendance	Kellie Boydens, Principal Committee and Panel Officer Sarah Hopkins, Communications Officer

Agenda matter	Action
1. Welcome The Chair welcomed members of the Review Panel to the meeting.	
2. Vice-Chair The Panel agreed to appoint Deputy Curtis as its Vice-Chair.	
3. Conflicts and declarations The Panel discussed conflicts of interests, and the following was noted: - Deputy Moore declared that she held a firearms certificate. It was also noted that her husband was a member of the Comité de Cimétière. In addition, Deputy Moore's manifesto during her campaign for the elections in 2022 included addressing issues with the parish rates system. - Deputy Curtis declared that she ran a grave care business and therefore had worked for the parishes.	
4. Terms of Reference The Panel noted the Terms of Reference. It was confirmed that the review would cover the civic functions of the parishes and not ecclesiastical affairs.	
5. Scoping Document The Panel noted the Scoping Document.	
6. Brainstorming The Panel received a 'Teams Whiteboard' brainstorm for the review which listed key areas to consider under each Terms of Reference. The Chair invited members of the Panel to add to the list.	
7. Next Steps The Panel agreed that a letter should be drafted to all Connétables to advise them of the review, its Terms of Reference and the Panel's intention to submit a number of questions to the parishes. In that regard, it was agreed that the parishes would be contacted with a set number of questions in tranches as the Panel was mindful that too many questions at once could be overwhelming.	

As a courtesy, the Panel also agreed that a letter should be drafted to the Chief Minister, explaining the review and including the Terms of Reference. It was the Panel's intention to write to other Ministers as the review progressed.	
8. Communications Plan The Panel received a draft Communications Plan from the Communications Officer. The Panel agreed that it would be important to determine what views and opinions the public could provide during its call for evidence. In that regard, the Panel requested the officer to formulate a number of questions for the public which would be discussed at the next meeting. The Panel agreed that it would discuss the Communications Plan further at the next meeting once it had confirmed what questions it would pose to the public.	KB
9. Future Meetings The Panel agreed that its next meeting would take place on 17th April 2025 at 10am.	

Parishes and Government Review Panel

Record of Meeting

Date: 17th April 2025

Present	Deputy Helen Miles, Chair Deputy Catherine Curtis, Vice-Chair Deputy Kristina Moore
Apologies	Connétable Richard Honeycombe
In attendance	Kellie Boydens, Principal Committee and Panel Officer Sarah Hopkins, Communications Officer

Agenda matter	Action
1. Records of Meetings	
The Panel approved the record of the meeting held on 3 rd April 2025.	
2. Project Plan	
The Panel noted and approved the project plan for the review. The Panel noted that, in line with the plan, it would aim to gather most of its evidence before the end of July 2025. The Panel agreed that this could take longer however, particularly due to the number of questions planned for the Parishes. In that regard, the Panel noted that its aim of presenting its final report in October 2025 could be pushed back until later in the year.	
3. Engagement Plan for the Parishes	
The Panel received a paper from the Officer regarding a plan for engaging with the Parishes. The Panel noted that it was due to request a significant amount of information for the Parishes to gather and was conscious of the need to avoid overwhelming them with these requests. In that regard, the Officer suggested requesting the information in stages, dividing it into specific topic areas.	
The Panel agreed and discussed stage 1 of the requests which included a number of questions regarding parish admin and resources as well as a number of questions on the services provided by the Parish. The Panel requested a number of minor changes and added some additional questions to the plan. The Officer advised that the changes would be made, and the questions would be recirculated for final approval. It was anticipated that the first stage of questioning would be circulated to the Parishes during the week commencing 21 st April 2025.	KB
4. Lines of questioning for stakeholders	
The Panel received a paper from the Officer which provided a number of questions for key stakeholders. The Panel agreed to discuss the questions further at a future meeting. The Panel also agreed that it may organise workshops with some stakeholders, such as the procurers, in order to gather the information required.	
5. Communications Plan	
The Panel received a draft Communications Plan from the Communications Officer. The Panel was mindful that the Scrutiny Liaison Committee had not been provided with the plan to date and requested the Communications Officer to finalise it so that it could be circulated to the Committee. The Panel agreed that a covering note to the Committee	SH/KB

should explain that it was still draft and that the Panel would decide on individual suggestions contained in the plan, such as a radio advert, as the review progressed.	
6. Future Meetings	
The Panel agreed that its next meeting would take place on 1 st May 2025 at 10am.	

Parishes and Government Review Panel

Record of Meeting

Date: 1st May 2025

Present	Deputy Helen Miles, Chair Deputy Catherine Curtis, Vice-Chair Deputy Kristina Moore Connétable Richard Honeycombe
In attendance	Kellie Boydens, Principal Committee and Panel Officer Sarah Hopkins, Communications Officer

Agenda matter	Action
1. Records of Meetings The Panel approved the record of the meeting held on 17 th April 2025.	
2. Communications Plan The Panel approved the Communications Plan and agreed that it should be sent to the Scrutiny Liaison Committee with a covering note to explain that the Panel would decide on individual suggestions contained in the plan, such as a radio advert, as the review progressed. The Panel received a number of draft questions which could be directed at the general public. These included survey type questions, open questions and questions which could be displayed on digital screens. The Panel agreed that it would undertake public facing engagement during the summer period. In that regard, it agreed that it would likely organise pop-up stands in various Parishes. In order to engage with targeted stakeholders, the Panel tasked the Officers to identify which groups it could attend such as Age Concern, Good Companions Club, Engage Jersey and any groups associated with young people.	KB/SH
3. Engagement with the Parishes The Officer advised that the first tranche of questioning had been sent to the Parishes with an initial deadline of two weeks. Several Parishes had asked for an extension due to preparations for Liberation Day. The Panel agreed that all Parishes would be provided with a 4-week deadline to send their responses to the survey.	KB
4. Future Meetings The Panel agreed that its next meeting would take place on 29 th May 2025 at 2pm.	

Parishes and Government Review Panel

Record of Meeting

Date: 29th May 2025

Present	Deputy Helen Miles, Chair Deputy Catherine Curtis, Vice-Chair Deputy Kristina Moore Connétable Richard Honeycombe
In attendance	Kellie Boydens, Principal Committee and Panel Officer

Agenda matter	Action
1. Records of Meetings	
The Panel approved the record of the meeting held on 1 st May 2025.	
2. Engagement with the Parishes	
The Officer advised that some responses had already been received from the parishes in relation to the first tranche of questioning, adding that the official deadline was 30 th May. The Panel considered the responses from Trinity, Grouville, St Clement and St Martin and agreed that some responses were more detailed than others.	
The Panel considered the second tranche of questions which related to parks, gardens, play spaces and refuse/recycling. Following minor amendments, the Panel tasked the Officer to circulate the questions to the parishes on 2 nd June with a deadline of 27 th June.	KB
The Panel also tasked the officer to arrange a meeting with all parish secretaries.	KB
3. Engagement with stakeholders	
The Officer advised that the Good Companions Club and Arthritis Jersey had been contacted to see whether the Panel could meet with their members. The Panel noted that the Good Companions Club met daily, therefore, requested that a slot was confirmed for 17 th July between 1 – 2pm. It was noted that Arthritis Jersey had offered a morning slot on 28 th July. The Officer advised that both meetings would be added to the calendar.	KB
4. Firearms Review	
The Panel noted that it had been announced in the local media that Connétable Honeycombe, Connétable Mezbourian and Connétable Shenton-Stone were undertaking a review of the Firearms (Jersey) Law 2000. Connétable Honeycombe explained that the review was almost complete, and a report was due to be submitted to the Minister for Justice and Home Affairs and the Comité des Connétables in due course.	
5. Future Meetings	
The Panel agreed that its next meeting would take place on 26 th June 2025 at 12:30pm.	

Parishes and Government Review Panel

Record of Meeting

Date: 24th July 2025

Present	Deputy Helen Miles, Chair Deputy Kristina Moore Connétable Richard Honeycombe
Apologies	Deputy Catherine Curtis, Vice-Chair
In attendance	Kellie Boydens, Principal Committee and Panel Officer Sarah Hopkins, Communications Officer Josie Le Ruez, Research and Project Officer

Agenda matter	Action
1. Records of Meetings The Panel approved the record of the meeting held on 29 th May 2025.	
2. Parish responses – stage 3 The Officer advised that responses to the third tranche of questions had been received from some Parishes, adding that the deadline was 31 st July 2025. It was noted that no response had been received from St John and St Clement Parishes Halls for the second tranche with the officer having contacted them to find out why there was a delay in submitting their responses. It was agreed that the Chair and Officer would meet during the week commencing 11 th August to start analysis of the evidence, which would then be presented to the Panel at the next meeting.	
3. Parish engagement plan – stage 4 The Panel reviewed the final tranche of questions and added some additional questions. It was noted the questions would be circulated to all Parish Halls by the Officer at the beginning of August with a deadline of end of August for submitting responses.	KB
4. Parish Rates Survey The Panel received a draft survey on the Parish Rates system. It was noted that the Officer would seek confirmation from Statistics Jersey of the survey's wording and methodology. It was noted that the survey was to be completed by the public, and it was hoped that the Panel would receive a considerable number of responses. It was agreed that the survey would be disseminated through social media and the possibility of reaching the youth through schools and the Youth Assembly would be explored. It was agreed that the survey would be translated into Portuguese, with the Officer and Communications Officer to facilitate this.	KB KB/SH

5. Public Hearings The Panel agreed that some analysis of responses should be undertaken in order to identify stakeholders with a view to holding Public Hearings during September or October 2025. The Panel requested the Officer to draft a letter requesting information from each Parish on their Community Support Teams.	KB
6. Engagement Plan The Communications Officer updated the Panel with suggestions to facilitate further engagement and noted the potential for school visits and the Panel's attendance at the Careers Fair which was to be held in September 2025. The Communications Officer noted that there was a series of talks held at Highlands College, and that the Panel could potentially deliver a talk on its work. It was agreed that the Communications Officer would research this option.	SH
7. Future Meetings The Panel agreed that its next meeting would take place on 3rd September 2025 at 2pm.	

Parishes and Government Review Panel

Record of Meeting

Date: 3rd September 2025

Present	Deputy Helen Miles, Chair Deputy Catherine Curtis, Vice-Chair Connétable Richard Honeycombe
Apologies	Deputy Kristina Moore
In attendance	Kellie Boydens, Principal Committee and Panel Officer Sarah Hopkins, Communications Officer Josie Le Ruez, Research and Project Officer

Agenda matter	Action
1. Records of Meetings	
The Panel approved the record of the meeting held on 24th July 2025.	
2. Parish response – stage 4	
The Panel noted that a collective response from the Parishes had been received to the Stage 4 survey questions. The Panel agreed that it would like all 12 Parishes to respond to the survey. The Chair advised that she was scheduled to attend the Comité des Connétables meeting on Monday 15th September, where she would discuss the matter with the Connétables.	
3. Parish Rates Survey	
The Panel received a draft survey on the parish rates system. Following discussion, it was agreed to add an additional question regarding residency in a property on 1st January. The Officer confirmed this would be included and that a revised draft would be circulated for final approval.	KB
The Officer further advised that, once approved, the survey would be sent for translation into Portuguese.	KB
4. Summary of Evidence	
The Panel received a summary of evidence document which highlighted potential areas of further questioning for various stakeholders. The Panel noted the document and agreed that it would consider, at its next meeting, which stakeholders it wished to invite to attend a Public Hearing.	KB
5. Pop-up stands	
The Communications Officer advised that a number of additional pop-up stands would be organised in October, focused on the parish rates survey. The Panel approved a leaflet to be distributed at these events.	
The Communications Officer further advised that potential dates for the pop-up stands would be shared with the Panel in due course.	SH
6. Future Meetings	

The Panel agreed that its next meeting would take place on 18 th September 2025 at 12:30pm.	
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Parishes and Government Review Panel

Record of Meeting

Date: 18th September 2025

Present	Deputy Helen Miles, Chair Deputy Catherine Curtis, Vice-Chair Deputy Kristina Moore
Apologies	Connétable Richard Honeycombe
In attendance	Kellie Boydens, Principal Committee and Panel Officer Josie Le Ruez, Research and Project Officer

Agenda matter	Action
1. Records of Meetings	
The Panel approved the record of the meeting held on 3 rd September 2025.	
2. Meeting with the Comité des Connétables	
An update was received from the Chair regarding the meeting with the Comité des Connétables held on 15 th September 2025 where various topics were discussed, including the Panel's request to organise a workshop with the Comité. It was agreed that a slot would be added to the Comité's next scheduled meeting on 17 th November 2025.	
The Chair had also advised the Comité that it could provide a written submission to the Panel as a Comité, or individual Connétables could provide separate submissions.	KB
3. Public Hearings	
In order to discuss a list of witnesses, the Panel received a paper on lines of questioning for key stakeholders which had been based on the evidence gathered to date. The Officer advised that further lines of questioning would be identified as the review progressed.	
In terms of public hearings, the Panel agreed to invite the following witnesses:	KB
• Chief Minister and Minister for Treasury and Resources • Minister for Infrastructure • Minister for Justice and Home Affairs • Edward Trevor, former Assessment Committee member • Chair, Rates Assessment Committee	
The Panel also agreed that an open invitation would be extended to all Connétables to take part in public hearings.	
The Panel noted that the hearing with Mark Houze, Grouville Parishioner, due to be held on 17 th September, had been cancelled due to unforeseen circumstances. The Panel agreed that the hearing should be rescheduled and, due to Mr Houze being off-island, a virtual hearing via Microsoft Teams should be explored.	
The Panel also agreed to send letters to the Minister for Children and Families, the Minister for Education and Lifelong Learning and the Minister for Sustainable Economic	KB

Development. The Panel agreed to invite Jennifer Bridge, who had written several articles in the Jersey Evening Post about the Parish system to meet with, or provide a submission to, the Panel.	KB
4. Workshop with the Procureurs The Panel discussed and prepared for the workshop with the Procureurs which was due to be held that evening at St Ouen Parish Hall.	
5. Meeting with the Comité des Chefs de Police The Panel agreed to attend the meeting with the Comité des Chefs de Police on 20 th October at Trinity Parish Hall, with the Officer to confirm attendance with the Comité secretary.	KB
6. Pop-up stand at the Central Market The Panel agreed to hold a pop-up stand in the Central Market on 30 th October between 12pm to 2pm, and the Communications Officer was asked to confirm this with the Market Manager.	SH
7. Meeting with Grace Trust The Panel received Mr Vinni Jones, General Manager of Grace Trust at 1:30pm. The work of the Grace Trust was explained to the Panel, including food banks and delivery of food to homes once a month when required. The demographic of those who received help from the Grace Trust was discussed. It was advised that 22% of the people who received help from the Trust were aged 50-70, whilst 26% were aged 40-50. It was noted that often people who received help were in full time employment. The Parishes where most help was needed were noted as St Helier, St Saviour and St Clement. It was advised that around 40% of the items for food banks were donated through supermarket donation points, and around Christmas time the Trust received a high number of corporate donations from initiatives such as the reverse advent calendar. It was also noted that the Trust received private donations of food. The use of Parish welfare payments to top up Income Support was discussed. It was advised that the Grace Trust did not hold information relating to the number of people it helped who claimed Income Support. The Panel thanked Mr Jones for his time and he withdrew from the meeting.	

Parishes and Government Review Panel

Record of Meeting

Date: 15th October 2025

Present	Deputy Helen Miles, Chair Deputy Catherine Curtis, Vice-Chair Connétable Richard Honeycombe
Apologies	Deputy Kristina Moore
In attendance	Kellie Boydens, Principal Committee and Panel Officer Josie Le Ruez, Research and Project Officer Sarah Hopkins, Communications Officer

Agenda matter	Action
1. Records of Meetings	
The Panel approved the record of the meeting held on 18th September 2025 subject to a minor amendment.	KB
2. Public Hearings	
The Panel noted that the following public hearings had been organised:	
Minister for Infrastructure 30th October	
Minister for Justice and Home Affairs 10th November	
Edward Trevor (former Assessment Committee member) 18th November	
Chief Minister and Minister for Treasury and Resources 24th November	
3. Question Plan – Public Hearing with the Minister for Infrastructure	
The Panel discussed a draft question plan in preparation for the public hearing with the Minister for Infrastructure scheduled for 30th October. The Panel requested that information regarding Government-managed parks and green spaces would be requested from the Infrastructure Department prior to the hearing. The Panel also requested that another area of questioning was added to include management of Government and Parish owned roads.	KB
The Officer advised that a revised plan would be circulated for approval in due course.	KB
4. Parish and Island-Wide Rates Survey	
The Panel received an update on responses to the Parish and Island-Wide Rates Survey. It was noted that the survey had been shared on various platforms and had received good engagement to date. The Panel requested that the survey continued to be advertised, with the Communications Officer to facilitate this in both English and Portuguese.	SH
The Panel agreed that some comments received from respondents to the survey would be utilised as part of the upcoming workshop with the Comité des Connétables on 17th November 2025.	KB
5. Pop-up stands	

The Communications Officer reminded the Panel about the upcoming pop-up stand due to take place on 30th October 2025 at 1.30pm in the Central Market. The Panel agreed that it would also hold a pop-up stand at Le Quesne's Garden Centre on 20th November 2025 at 3pm and asked the Communications Officer to confirm this by sending out a meeting request.	SH
6. Scooter ride-out The Chair advised that, on 8th October, she had met with the Chair of Shopmobility to rent a mobility scooter and gain first-hand experience of the challenges faced by mobility scooter users. During the visit, the Chair of Shopmobility provided a guided tour of key areas in St Helier that presented particular difficulties for scooter navigation. The Panel requested that the Officer prepare a file note summarising the main issues identified during the tour.	KB
7. Future Meetings The Panel agreed that its next meeting would take place on 30th October 2025 at 2.30pm.	

Parishes and Government Review Panel

Record of Meeting

Date: 30th October 2025

Present	Deputy Helen Miles, Chair Deputy Catherine Curtis, Vice-Chair Connétable Richard Honeycombe Deputy Kristina Moore
In attendance	Connétable Andy Jehan, Minister for Infrastructure Tristen Dodd, Head of Highways, Infrastructure and Environment Department Piers Thame, Senior Operations Manager, Infrastructure and Environment Department Jane Burns, Climate Change Engagement Manager, Infrastructure and Environment Department Josie Le Ruez, Research and Project Officer Sarah Hopkins, Communications Officer

Agenda matter	Action
1. Records of Meetings	
The Panel approved the record of the meeting held on 15th October 2025.	
2. Pre-hearing discussion	
The Panel discussed the upcoming public hearing with the Minister for Infrastructure scheduled for later that day and allocated the question areas amongst each other.	
3. Public Hearing with the Minister for Infrastructure	
The Panel welcomed the Minister for Infrastructure and Government Officers to a public hearing regarding the parishes and government. The proceedings were streamed live to the public and a recording was taken so that a written transcript could be produced.	
4. Post hearing discussion	
The Panel agreed that a social media post should be drafted outlining the key themes from the public hearing. The Communications Officer advised that the key themes would be circulated to the Chair for approval via Teams.	
5. Question Plan – Public Hearing with the Minister for Justice and Home Affairs	
The Panel discussed and approved a draft question plan in preparation for the Public Hearing with the Minister for Justice and Home Affairs on 10th November.	
6. Pop-up stand – Central Market	
The Panel noted that it had been unable to hold the pop-up stand in the Central Market and agreed that it would not be rearranged. The Panel noted that it was due to hold a pop-up stand at Les Quesne's Garden Centre on 20th November at 3pm.	
7. Future Meetings	

The Panel agreed that its next meeting would take place on 20th November 2025 at 1:30pm.	
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Parishes and Government Review Panel

Record of Meeting

Date: 10th November 2025

Present	Deputy Helen Miles, Chair Deputy Catherine Curtis, Vice-Chair Connétable Richard Honeycombe
	Deputy Kristina Moore
In attendance	Item 2 Deputy Mary Le Hegarat, Minister for Justice and Home Affairs Kate Briden, Chief Officer, Justice and Home Affairs Christopher Beechey, Chief Inspector, States of Jersey Police Craig Jackson, Chief Inspector, States of Jersey Police Kellie Boydens, Principal Committee and Panel Officer Josie Le Ruez, Research and Project Officer Sarah Hopkins, Communications Officer

Agenda matter	Action
1. Pre-hearing discussion The Panel discussed the upcoming public hearing with the Minister for Justice and Home Affairs scheduled for later that day and allocated the question areas amongst each other.	
2. Public Hearing with the Minister for Justice and Home Affairs The Panel welcomed the Minister for Justice and Home Affairs, the Chief Officer of Justice and Home Affairs and Chief Inspectors from the States of Jersey Police. The proceedings were streamed live to the public and a recording was taken so that a written transcript could be produced.	
3. Post hearing discussion The Panel agreed that a social media post should be drafted outlining the key themes from the public hearing. The Communications Officer advised that the key themes would be circulated to the Chair for approval via Teams.	

Parishes and Government Review Panel

Record of Meeting

Date: 18th November 2025

Present	Deputy Helen Miles, Chair Deputy Catherine Curtis, Vice-Chair
	Deputy Kristina Moore Connétable Richard Honeycombe
In attendance	Item 2 Edward Trevor, former Assessment Committee Member Kellie Boydens, Principal Committee and Panel Officer Josie Le Ruez, Research and Project Officer Sarah Hopkins, Communications Officer

Agenda matter	Action
1. Pre-hearing discussion The Panel discussed the upcoming public hearing with Edward Trevor, a former Assessment Committee Member scheduled for later that day and allocated the question areas amongst each other.	
2. Public Hearing with former Assessment Committee Member The Panel welcomed Edward Trevor, former Assessment Committee Member. The proceedings were streamed live to the public and a recording was taken so that a written transcript could be produced.	
3. Post hearing discussion The Panel agreed that a social media post should be drafted outlining the key themes from the public hearing. The Communications Officer advised that the key themes would be circulated to the Chair for approval via Teams.	

Parishes and Government Review Panel

Record of Meeting

Date: 20th November 2025

Present	Deputy Helen Miles, Chair Deputy Catherine Curtis, Vice-Chair Deputy Kristina Moore
	Connétable Richard Honeycombe
In attendance	Kellie Boydens, Principal Committee and Panel Officer Josie Le Ruez, Research and Project Officer

Agenda matter	Action
1. Records of Meetings	
The Panel approved the record of the meeting held on 30th October 2025.	
2. Workshop with the Comité des Connétables	
The Panel noted that the workshop with the Comité des Connétables had been scheduled to take place earlier that week but had to be postponed due to other work commitments. The Panel agreed that the Comité should be invited to attend a workshop in the lunch period during a States sitting on either Tuesday 25th November or Monday 8th December. The Officer was tasked to make the necessary arrangements.	KB
3. Question Plan – Public Hearing with the Chief Minister and Minister for Treasury and Resources	
The Panel noted that it was due to hold a public hearing with the Chief Minister and Minister for Treasury and Resources on 24th November. The Panel discussed the draft question plan and requested additional questions focussed on the rates system. The Officer advised that a revised question plan would be circulated via Teams in due course.	KB
4. Correspondence – Chair of the Machinery of Government (Privileges and Procedures Committee) Sub-Committee	
The Panel received a letter from the Chair of the Machinery of Government PPC Sub-Committee regarding the role of the Connétables in relation to States Assembly decisions. The Panel noted that the letter had asked the Panel to consider the position of Connétables in connection with a lack of requirement to abide by States Assembly policies.	
The Panel agreed that further clarity would be helpful on the specific points raised in the letter particularly any examples where Connétables had not followed through on a States Assembly decision. The Officer was tasked to draft a letter for the Chair's approval.	KB
5. Pop-up stand – Les Quesne's Garden Centre	
The Panel held a pop-up stand at Les Quesne's Garden Centre.	
6. Future Meetings	

The Panel agreed that its next meeting would take place on 16th December 2025 at 12:30pm.	
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Parishes and Government Review Panel

Record of Meeting

Date: 16th December 2025

Present	Deputy Helen Miles, Chair Deputy Catherine Curtis, Vice-Chair Deputy Kristina Moore Connétable Richard Honeycombe
In attendance	Kellie Boydens, Principal Committee and Panel Officer

Agenda matter	Action
1. Records of Meetings The Panel approved the records of the meetings held on 10th, 18th, and 20th November 2025.	
2. Evidence Gathering – Comité des Connétables The Panel noted that the workshop with the Comité des Connétables had been scheduled to take place on 8th December 2025 but had been cancelled due to availability of the Connétables. The Panel agreed that, rather than reorganising a workshop with the Connétables, it would draft questions in a survey-type format to submit to the Comité. The Panel agreed that the Connétables should be given a deadline of 19th January 2025 to respond. The Officer advised that the questions would be circulated via Teams for approval. The Panel also agreed that the Chair of the Comité des Connétables, Connétable Mike Jackson, would be invited to attend a Public Hearing in the New Year. The Officer was tasked to make the necessary arrangements.	KB KB
3. Heads of Report The Panel discussed and approved draft Heads of Report. In terms of the timeline for the review, the Panel agreed that report drafting would take place during January 2026, with the aim of presenting a final report by mid-February 2026.	KB
4. Future Meetings The Panel agreed that a future meeting date would be decided in the New Year.	

Parishes and Government Review Panel

Record of Meeting

Date: 17th December 2025

Present	Deputy Helen Miles, Chair Deputy Catherine Curtis, Vice-Chair
Apologies	Deputy Kristina Moore Connétable Richard Honeycombe
In attendance	Sue de Gruchy, Secretary, Comité des Connétables/Supervisory Committee Sarah Parkin, Secretary, Comité des Connétables/Supervisory Committee Kellie Boydens, Principal Committee and Panel Officer

Agenda matter	Action
1. Meeting with the Secretaries, Comité des Connétables and Supervisory Committee The Panel met with the Secretaries for the Comité des Connétables and Supervisory Committee to discuss their roles and the functions of both the Comité des Connétables and Supervisory Committee. Mrs de Gruchy confirmed that she had assisted the Comité des Connétables for approximately thirty years, while Mrs Parkin stated that she had been appointed earlier in 2025 as part of a succession plan. Both secretaries were employed by the Supervisory Committee under the Rates Law (Jersey) 2005. Mrs de Gruchy explained that the Supervisory Committee was the statutory body under the Rates (Jersey) Law 2005 and comprised the twelve Connétables, as did the Comité des Connétables. Mrs de Gruchy explained that the Comité des Connétables role was defined in Standing Orders of the States of Jersey. In outlining their responsibilities, Mrs de Gruchy and Mrs Parkin explained that they organised monthly meetings and agendas for both the Supervisory Committee and the Comité des Connétables. The role was described as similar to that of a Committee Clerk at the States Greffe, now known as Specialist Secretariat, and akin to a Policy Principal role within Government. Mrs de Gruchy noted that while roles within Government had become fragmented over time, the Secretary role encompassed all aspects of administration for both the Comité des Connétables and the Supervisory Committee. The Panel asked about the Comité's role and its executive powers in preparing legislation, using the recent Dogs Law (Jersey) Amendment Regulations 202- as an example. Mrs de Gruchy explained that a law drafting brief had been prepared in consultation with the States Veterinary Officer and had been approved by the Comité. No wider consultation had been undertaken for this law, although previous legislation, such as the Branchage Law (Loi (1914) sur la Voirie), had involved a consultation process. Mrs de Gruchy further noted that the proposals in the amendments to the Dogs Law had followed UK practice. When asked about challenges, Mrs Parkin stated that the main difficulty was the length of time it took to achieve outcomes.	

The Panel also enquired whether there were any issues arising from Connétables who were also Ministers or Assistant Ministers, and it was confirmed that no such challenges occurred.

Mrs de Gruchy explained that the quorum for the Comité was seven members. She also explained that separate rules applied when Connétables operated as the Comité versus the Supervisory Committee. In relation to the Comité it was confirmed that if some Connétables agreed and others disagreed on a particular matter, those in agreement would proceed as decisions were generally made in the interests of Parishioners. For example, recycling arrangements were determined by individual Parishes, and decisions remained at Parish level. Mrs de Gruchy confirmed that the Comité had a set of Parish standards which should be published on Parish websites. She also advised that Connétables worked under the Code of 1771 which enshrined the Oath taken in the Royal Court, in addition to any other obligations as States Members.

It was noted that the Comité also functioned as a consultative body, particularly when the Government were making policy which had a direct impact on Parish matters. Mrs Parkin explained that it provided an efficient mechanism for Government to engage with all Connétables in one meeting. It was noted, however, that Connétables considered issues with their individual Parishes in mind and collective responsibility did not apply; each Parish retained autonomy in service delivery.

Mrs de Gruchy highlighted examples of evolution within the Parish system, such as the introduction of online applications for dog licences, which had been successfully implemented across Parishes. The Panel asked whether Government funding for Parish services, such as Honorary Police equipment, would be beneficial. Mrs de Gruchy explained that, although it would be a matter for the Comité, centralised funding could blur responsibilities, noting that the Honorary Police system was a separate legal entity within each Parish.

The Panel clarified that the review aimed to nurture the Parish system and explore whether Government support for certain services might be feasible. The Panel also confirmed that the review was an appreciative inquiry into the Parish system and its relationship with Government and that centralisation was not being considered.

The Panel thanked Mrs de Gruchy and Mrs Parkin for their time and contributions, and the meeting was closed.