States Assembly

Corporate Services Scrutiny Panel

Records of Meetings

2026

The following records of meetings have been approved by the Panel.

Signed



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Chair
Deputy Lyndsay Feltham

Corporate Services Scrutiny Panel

Record of Meeting

Date: 21st July 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Hilary Jeune Deputy Chris Leck Deputy Chris Rebindaine
In attendance	Monique Magalhaes, Committee and Panel Officer Amelia Cushion, Research and Project Officer Gwyn Garfield-Bennett, Communications Officer

Agenda matter	Action
1. Procedural and Administrative Matters The Chair welcomed the Panel to its inaugural meeting following its constitution on 14th July 2026. Following requests for nominations to the role of Panel Vice Chair as required under Standing Orders (SO) [S.O. 135(5)], Deputy Lee Carpenter was appointed Vice Chair of the Panel. The Panel noted the proposed timetable for its 2026 regular meetings, agreed that they would be held on Tuesday mornings between 9:30 -11:30am and requested Officers to circulate the Microsoft Outlook calendar invitations for the remainder of the year. The Panel also noted and agreed the proposed timetable for its 2026 quarterly hearings and requested Officers to make the necessary arrangements with the Chief Minister and Minister for Treasury and Resources accordingly. The Panel noted and discussed how its working practices aligned to the Codes of Practice (CoP) for Scrutiny Proceedings, CoP for Engagement between Scrutiny and the Executive and SO and agreed the administration of its work in accordance with those. In particular, the Panel noted and agreed the requirement under SO [SO.138(6)] whereby evidence should be taken in public. The Panel also noted the arrangements for briefing oral witnesses and the approach for managing written evidence under the CoP for Scrutiny Proceedings [CoP, para 73] to ensure open access to information, that data protection legislation was adhered to [CoP, para 74] and noted the arrangements for publication of submissions on the States Assembly website [CoP, para 75]. The Panel also noted and discussed the appropriate handling of individual matters and agreed that it would not consider individual matters as areas for review in line with the relevant CoP for Scrutiny Proceedings [CoP, para 47].	**MM**

2. Declarations and Conflicts of Interest The Panel noted the declarations and conflicts of interest section of the CoP for Scrutiny Proceedings (CoP, para 49). No declarations were made by Members in respect of the agenda items being discussed that day. However, it was agreed that a standing agenda item for declaring interests be included on all Panel meeting agendas moving forward. It was also noted that future opportunities to declare potential declarations and conflicts of interest would be possible, particularly when scoping and undertaking Scrutiny reviews. Deputy Hilary Jeune declared that she was a Member of Mind the Gap.	**MM**
3. Working Practices The Panel noted the working practices for Scrutiny Panels in accordance with the CoP for Scrutiny Proceedings and Engagement with the Executive as well as the role of the Committee and Panel Officer. The Panel agreed that the default would be for all its scheduled Panel meetings, any public meetings (public hearings) and private meetings (briefings) to be held in person. However, the Panel noted the option for hybrid meetings with the ability to join virtually via Microsoft Teams if required. The Panel noted and agreed that the default would be for its meetings and briefings to be transcribed via Microsoft Teams and that the transcription would be available to the Panel and Officers in accordance with the States Greffe's data retention policy. It was noted that the transcription would be used to inform records of meetings and file notes. The Panel agreed that the dedicated Microsoft Teams channels would be used to administer the work of the Panel including to share Panel correspondence and documentation so that all information relevant to the Panel's work would be confined to a single place. The Panel noted that certain documentation would also be shared in confidence in that way (including Ministerial Decisions and Council of Ministers Papers) and in such circumstances confidential information should not be shared outside of the Panel. The Panel agreed that the default would be for documentation to not be printed unless specifically requested. The Panel agreed the process for approving correspondence, question plans for hearings and reports (including Comment Papers and Scrutiny Reports), which would be approved virtually via Microsoft Teams or in person at a meeting of the Panel. It was agreed that any correspondence would be shared via Microsoft Teams for Panel review and approval by a specified time period provided. It was agreed that once the deadline to receive comments from Members was reached, the default would be for the Chair's approval to be taken as final. In circumstances where urgent correspondence was required, it was agreed that the default would be for the Chair to review and provide final approval of the correspondence. It was noted that ordinarily Scrutiny Panels would hold public hearings for evidence gathering sessions about the work programmes of their respective Ministers and Assistant Ministers on a quarterly basis, which would be webcast live and transcribed. Additionally, it was noted that topic-based standalone hearings and review hearings were also scheduled as appropriate to support a line of enquiry and review. It was noted that members of the public could attend in the room and view proceedings online.	**MM** **MM**

In respect of drafting a question plan for a public hearing, the Panel noted the importance of taking ownership of its question plan, being involved through providing requests for question areas, specific questions and to discuss changes to the drafted questions. It was noted that Officers would draft a question plan based on the areas agreed by the Panel at a scheduled Panel meeting. It was agreed that a draft question plan would be circulated for comment and approval virtually via Microsoft Teams or discussed at a scheduled Panel meeting (depending on the Panel's meeting schedule and timings) to provide sufficient time for the Panel to review, amend and approve the question plan ahead of any hearing. It was agreed that the Panel would meet ahead of any hearing to undertake the necessary preparations including to allocate questions to Members and discuss the finalised question plan. It was further noted that question areas would be shared with the Ministerial Office five working days prior to the hearing taking place in accordance with the CoP for Engagement with the Executive. The Panel discussed the workings of a public hearing and noted the role of the Chair and Members. The Panel noted the requirement to be impartial and to approach hearings in a manner by which the Panel's goals could be achieved. The Panel discussed the practicalities of a hearing and agreed that it would be important for discussions to be held between the Ministers and Panel whenever possible and to maintain that level of engagement during hearings. As such, the Panel agreed to liaise with Ministers to request that the default position for hearings should be for Ministers to attend at the table and that Officers, who were welcome to attend in a supporting capacity, be limited and attended at the table when invited to do so.	**MM** **MM**
4. Scrutiny Member Training The Panel noted that the Scrutiny Liaison Committee (SLC) was considering wider training opportunities and that details would be provided to the Panel in due course. The Panel also noted and discussed a skills audit being developed by the SLC, which would be shared with Panels for Members' self-assessment of skills gaps in order that targeted training could be arranged for Members as required. The Panel noted and discussed training opportunities which could include in-house training to be delivered by Panel Officers such as support for Microsoft Teams. The Panel noted and discussed the opportunity to visit the House of Commons in Westminster. Questioning training was requested, which would be beneficial for developing question plans and holding hearings with Ministers. No other immediate training requests were identified by Members at the time of the meeting. It was noted that suggestions for training could be raised at future meetings as the Panel became more accustomed to its working practices.	**AC** **MM**
5. Work Programme The Panel noted the legacy report [S.R.8/2026] of the former Panel and discussed the suggestions for future Scrutiny work to inform its upcoming work programme. In the first instance, the Panel agreed to raise various legacy areas with Ministers at its quarterly hearings in September 2026 and to arrange briefings in relation to any ongoing matters. The Panel agreed the following immediate priorities: • Government's first 100 days and cost of living actions	**MM**

• Proposed Common Strategic Policy • Proposed Budget 2027-2030 • Organisational structure of Government • Recruitment and succession planning for the role of the Chief Executive Officer (CEO) • Arm's length organisations • Procurement • Multinational Income Tax and Pillar Two The Panel discussed the Minsters' legacy work programmes and the legislation pipeline and noted that no updates on Ministerial priorities had been provided by the Chief Minister or Minister for Treasury and Resources at recent Officer meetings. The Panel agreed to request details from the Chief Minister and Minister for Treasury and Resources in relation to their immediate Ministerial priorities and Legislative Programmes. The Panel also requested that Officers request the lodging timetable for the proposed Common Strategic Policy and proposed Budget 2027-2030, noting that those would be immediate priorities for the Panel to consider. The Panel also requested that an update be sought on the recruitment and succession planning for the role of the CEO. The Panel agreed the initial briefings it required to inform its immediate work programme and requested Officers to make the necessary arrangements for those to be received. Accordingly, it was requested that Officers draft formal correspondence to the Chief Minister and Minister for Treasury and Resources to address the matters agreed.	**MM** **MM**
6. Site Visits and Meetings The Panel requested that Officers arrange a tour by the CEO, if possible, of the Union Street Government Headquarters to inform the Panel's understanding of the organisational structure of Government. The Panel discussed meeting with the Children's Commissioner for Jersey and agreed for a meeting to be scheduled once the Panel's work programme was established. The Panel also agreed to request a meeting with the Comptroller and Auditor General and requested that Officers make the necessary arrangements.	**MM**
7. Next Meeting The Panel noted that its next meeting was scheduled for Tuesday 11th August 2026 at 9:30am in the Blampied Room of the States Building.	

Corporate Services Scrutiny Panel

Record of Meeting

Date: 11th August 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Hilary Jeune Deputy Chris Leck Deputy Chris Rebindaine
In attendance	Monique Magalhaes, Committee and Panel Officer Amelia Cushion, Research and Project Officer Gwyn Garfield-Bennett, Communications Officer

Agenda matter	Action
1. Declarations of Interest The Panel noted that there were no declarations of interest in respect of the agenda items being discussed that day.	
2. Records of Meetings The Panel noted and approved the record of the meeting held on 21st July 2026.	**MM**
3. Working Practices The Panel discussed the Scrutiny process for transcribing meetings of the Panel. The Chair agreed to raise any concerns relating to the transcription process for consideration by the Scrutiny Liaison Committee (SLC). The Panel also discussed the Scrutiny process for drafting Panel correspondence. The Chair agreed to raise any concerns relating to the existing process for consideration by the SLC to ensure that a consistent process was facilitated across all Scrutiny Panels and Committees.	**LF**
4. Correspondence The Panel noted and discussed correspondence received from the Chief Minister and Minister for Treasury and Resources to its letters dated 24th July 2026. The Panel requested that Officers draft follow-up correspondence to the Chief Minister for clarification on matters relating to the lodging timeline for the proposed Common Strategic Policy (CSP) and proposed Budget 2027-2030 (Budget). The Panel raised concern, should the CSP and Budget be lodged simultaneously by 29th September 2026, that States Members would not have had the opportunity to inform the CSP ahead of it being used to inform the Budget. The Panel questioned the process that was being followed and raised concern that it appeared to not be collaborative. The Panel also requested clarification on the publishing of the Legislative Programme and departmental	**AC**

Business Plans. Furthermore, the Panel noted that an update on actions by the Chief Minister during his first 100 days in office in response to Cost of Living concerns was not provided in the correspondence and, therefore, requested Officers to follow up in that regard. The Chair raised that it would be beneficial for the Panel to seek detail regarding Government Risk Registers and discussed the potential for receiving a briefing to inform the Panel on the types of risk registers that were used by Government. The Panel also noted, following States Assembly approval of *Draft Control of Housing and Work Amendment (Jersey) Commencement Act* [P.45/2026] in March 2026, that the Law, previously approved Regulations and associated Orders would come into force on 14th September 2026. The Panel requested Officers to draft correspondence seeking an update on the constitution, membership and governance of the Housing and Work Control Panel (HCWP), the new political Panel. The Panel recalled that once the Law came into force the HCWP would replace the role of the existing Housing and Work Advisory Group (HAWAG). The Panel also sought to understand whether further Regulations and Orders were being considered and the timeline for those.	**AC** **MM**
5. Quarterly Hearings The Panel noted its upcoming quarterly hearings with the Minister for Treasury and Resources and Chief Minister scheduled for 14th September and 18th September, respectively. The Panel discussed the question areas to include and requested Officers to draft the question plans accordingly for discussion and approval at its next scheduled meeting on 1st September 2026.	**AC**
6. Hearings, Briefings and Meetings The Panel noted its upcoming hearings, briefings and meetings scheduled for 2026. The Panel noted that two hearing dates were being held by the Minister for Treasury and Resources for its review of the proposed Budget 2027- 2030 and confirmed that the hearing would take place on 9th November 2026 as opposed to 26th October 2026. Officers were requested to inform the Minister's Private Secretary accordingly.	**MM**
7. Next Meeting The Panel noted that its next meeting was scheduled for Tuesday 1st September 2026 at 9:30am in the Blampied Room of the States Building. The Panel also noted that it was due to receive the Comptroller and Auditor General for a private meeting at 12pm that day.	

Corporate Services Scrutiny Panel

Record of Meeting

Date: 1st September 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Chris Leck Deputy Chris Rebindaine
Apologies	Deputy Hilary Jeune
In attendance	Kellie Boydens, Principal Committee and Panel Officer Alexander Lake, Committee and Panel Officer Amelia Cushion, Research and Project Officer Gwyn Garfield-Bennett, Communications Officer [Items 1 and 3-9 only] **Item 2 only** Lynn Pamment, Comptroller and Auditor General, Jersey Audit Office

Agenda matter	Action
1. Declarations of Interest The Panel noted that there were no declarations of interest in respect of the agenda items being discussed that day.	
2. Meeting with the Comptroller and Auditor General The Panel received Lynn Pamment, Comptroller and Auditor General, for a private meeting in relation to her work programme. The meeting was held in private in accordance with the Freedom of Information Law 2011(as amended) under Absolute Exemption Article 26.	**AC**
3. Records of Meetings The Panel noted and approved the record of the meeting held on 11th August 2026.	**AC**
4. Correspondence The Panel noted and discussed correspondence received from the Chief Minister to its letters dated 14th August 2026. The Panel agreed for Officers to follow up to arrange a private technical briefing regarding the Control of Housing and Work Law.	**AC**
5. Quarterly Hearings The Panel discussed and agreed the question plans for its upcoming quarterly hearings with the Minister for Treasury and Resources and Chief Minister scheduled for 14th September and 18th September, respectively. The Panel noted that Officers would share updated clean versions of the question plans for approval on Microsoft Team and would provide printed copies ahead of the hearings.	**AC**

The Panel agreed for the Chair to delegate the questions amongst Members. The Panel noted that the question areas would be provided to the Ministerial Office five working days prior to the hearings taking place. The Panel agreed to write to the Chief Minister setting out its intended outcomes for the quarterly hearing scheduled for 18th September 2026 and to request further information regarding the job description and KPIs for the Chief Executive Officer role. The Panel also agreed to write to the Minister for Treasury and Resources setting out the Panel's intended outcomes for the quarterly hearing on 14th September 2026.	**AC** **AC**
6. States Business The Panel considered recent Ministerial Decisions and items listed on the forthcoming Order Paper. Members noted the Reports regarding the Delegation of Functions [R.130-2026, R133-2026, R138-2026, R.137-2026] and reviewed recent delegations of functions, relating to the remits of the Chief Minister and Minister for Treasury and Resources	
7. Hearings, Briefings and Meetings The Panel noted its upcoming hearings, briefings and meetings scheduled for 2026. The Panel discussed the upcoming introductory meeting with the Treasurer scheduled for 22nd September 2026 and agreed to hold the meeting at Union Street. In relation to the proposed department tour, the Panel agreed that it would request a tour of the Treasury Department as part of that briefing. The Panel noted that arrangements for a briefing on Multinational Corporate Income Tax (Pillar Two taxation) remained under discussion. The Assistant Minister for Treasury and Resources, Senator Gorst, had indicated a preference to attend the briefing as opposed to it being delivered by Officers, however, his availability was limited. The Panel agreed that the briefing should be arranged jointly with the Economic and International Affairs Scrutiny Panel and requested that Officers follow up regarding scheduling and the availability of any earlier dates, including the potential for an Officer-led briefing should that result in an earlier date being possible.	**AC** **AC**
8. Any Other Business The Panel highlighted the absence of recent Council of Ministers (COM) agendas, minutes and associated papers being shared with Scrutiny, and queried whether COM meetings were taking place during the summer recess. Members discussed whether policy and budget-related matters were instead being progressed through workshops and agreed that the extent of workshop activity and formal COM meetings should be explored further with the Chief Minister at the quarterly hearing.	
9. Next Meeting The Panel noted that its next meeting was scheduled for Tuesday 15th September 2026 at 9:30am in the Blampied Room of the States Building.	

Corporate Services Scrutiny Panel

Record of Meeting

Date: 11th September 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Chris Leck Deputy Chris Rebindaine
Apologies	Deputy Hilary Jeune
In attendance	Monique Magalhaes, Committee and Panel Officer Paul Wylie, Chief Officer, Cabinet Office Tracy Mourant, Private Secretary, Cabinet Office

Agenda matter	Action
1. Tour of Government Headquarters at Union Street The Panel met Paul Wylie, Chief Officer for the Cabinet Office, for a tour of the Government Headquarters at Union Street. The Panel received the tour and was provided the opportunity to ask questions during the visit. The Panel thanked the Chief Officer for their time and the visit was concluded.	

Corporate Services Scrutiny Panel

Record of Meeting

Date: 14th September 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Chris Leck Deputy Chris Rebindaine
Apologies	Deputy Hilary Jeune
In attendance	**Item 2 only** Senator Alan Maclean, Minister for Treasury and Resources Deputy Robert Parker, Assistant Minister for Treasury and Resources Richard Bell, Treasurer of the States, Treasury and Exchequer Richard Summersgill, Comptroller of Revenue, Treasury and Exchequer Allison Le Couteur, Private Secretary, Cabinet Office Monique Magalhaes, Committee and Panel Officer Amelia Cushion, Research and Project Officer Gwyn Garfield-Bennet, Communications Officer Lauren Sanders, Communications Officer

Agenda matter	Action
1. Quarterly Hearing with the Minister for Treasury and Resources: pre-hearing discussion The Panel noted the upcoming public quarterly hearing with the Minister for Treasury and Resources scheduled for that morning at 9:15am. The Panel discussed the question plan, agreed the areas of questioning and prepared for the hearing.	
2. Quarterly Hearing with the Minister for Treasury and Resources The Panel received Senator Alan Maclean, Minister for Treasury and Resources, Deputy Robert Parker, Assistant Minister for Treasury and Resources, and Officers for the hearing at 9:15am. The hearing was webcast live, recorded and transcribed.	
3. Quarterly Hearing with the Minister for Treasury and Resources: post-hearing discussion The Panel discussed and agreed to publish a social media post to highlight the key areas of discussion that had taken place during the hearing. The Panel requested that it be drafted for the Chair's approval and publication.	**GG**

Corporate Services Scrutiny Panel

Record of Meeting

Date: 15th September 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Hilary Jeune Deputy Chris Leck Deputy Chris Rebindaine
In attendance	Monique Magalhaes, Committee and Panel Officer Amelia Cushion, Research and Project Officer Gwyn Garfield-Bennett, Communications Officer

Agenda matter	Action
1. Declarations of Interest The Panel noted that there were no declarations of interest in respect of the agenda items being discussed that day.	
2. Correspondence The Panel noted and discussed correspondence received from the Chief Minister to its letter dated 4th September 2026. The Panel also discussed the accompanying documentation in relation to the job description and objectives for the role of the Chief Executive Officer (CEO). The Panel noted that it had requested the Key Performance Indicators (KPIs) in relation to the CEO role, however, received objectives instead. The Panel highlighted the importance of KPIs, which provided a means to measure and monitor outcomes. The Panel agreed to raise the matter with the Chief Minister at its upcoming quarterly hearing on 18th September 2026. The Panel discussed work undertaken by the previous Panel and Public Accounts Committee (PAC) in relation to Government performance management and agreed to continue that work as an area of focus. The Chair agreed to liaise with the Chair of the PAC regarding any outstanding recommendations for that workstream.	**AC** **MM** **LF**
3. Quarterly Hearings The Panel noted its upcoming quarterly hearing with the Chief Minister scheduled for 18th September 2026. The Panel discussed and agreed the question plan and noted that question areas were shared with the Ministerial Office on 11th September 2026. The Panel agreed that the Chair would allocate questions to Members as appropriate and that time allocations would be inserted on the question plan to assist with timekeeping during the hearing. The Panel noted that the finalised question plan would	**AC**

be shared via Microsoft Teams and printed copies would be provided for the hearing that Friday.	
4. Budget 2027-2030 Review The Panel discussed the Budget 2027-2030 review preparations and noted that its correspondence was sent to the Chief Minister the previous day for a response by 21st September 2026. The Panel noted and discussed a briefing paper prepared on the approach for Scrutiny's review of the Budget. The Panel agreed the approach and for the Chair to liaise with the Scrutiny Liaison Committee on the Panel's review approach and its overarching and administrative role.	**MM** **LF**
5. Scrutiny Member Training The Panel noted that Microsoft Teams was the approved platform for Scrutiny communications and sharing of information and documentation. The Panel discussed training opportunities to facilitate Members' use of Microsoft Teams. It was agreed that an Officer-led training session would be arranged for Panel members as appropriate and should further external training be deemed necessary that could also be facilitated on Members' request.	**AC**
6. Upcoming Hearings, Briefings and Meetings The Panel noted its 2026 scheduled hearings, briefings and meetings. The Panel noted the alternate dates provided by the Minister for Treasury and Resources for a private briefing on Multinational Corporate Income Tax (Pillar Two taxation) and agreed to accept the offer of 14th October 2026 as opposed to the already scheduled date of 16th November 2026. The Panel also agreed to invite the Economic and International Affairs Scrutiny Panel to that briefing. The Panel noted the private briefing and tour of the Department for Treasury and Resources scheduled for 22nd September 2026 at Union Street, Government Headquarters. The Panel noted that it was also scheduled to hold a Panel meeting following that briefing and requested Officers to arrange a meeting room at Union Street for the Panel's meeting to continue as opposed to returning to the States Building. The Panel noted that it had requested a private briefing on the work underway regarding Arm's Length Organisations, however, had been advised that Government was not yet in a position to update the Panel. The Panel requested that Officers liaise with the Ministerial Office to confirm a date for that briefing. The Panel also requested that arrangements be made for the following briefings: • Treasury Hospital Project Risk Management • Corporate Portfolio Management Office (to align with its review of the Budget 2027-2030) • Freedom of Information Law The Panel agreed to update its work programme to include a briefing following the implementation of Independent Taxation to be scheduled for 2027. In the interim, the	**AC** **AC** **AC** **MM**

Panel requested that Officers put a suggestion forward to the Members Resources team to consider publishing a briefing paper on Independent Taxation. The Panel also agreed to update its work programme to include topic-based public hearings on States Owned Entities and Arm's Length Organisations to be scheduled for 2027.	
7. Any other Business The Panel noted and discussed the updated Control of Housing and Work Law and associated Guidance shared with it in confidence on 11th September 2026, ahead of its commencement on 14th September 2026. The Panel noted that the changes to the legislation and commencement date had followed a decision of the previous States Assembly in March 2026. It was noted that any further changes to the guidance would be a decision for the Chief Minister (with delegation to the Assistant Chief Minister, Deputy Malcolm Ferey), which would not require prior agreement by the States Assembly.	
8. Next Meeting The Panel noted that its next meeting was scheduled for Tuesday 22nd September 2026 at 9:30am. The Panel agreed to meet at Government Headquarters – Union Street as it was scheduled to meet with the Treasurer of the States for a private briefing and tour of the Department for Treasury and Resources at 9:30am. The Panel noted that its scheduled meeting would follow from 10:30am that morning at Union Street, if possible.	**AC**

Corporate Services Scrutiny Panel

Record of Meeting

Date: 18th September 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Chris Leck Deputy Hilary Jeune
Apologies	Deputy Chris Rebindaine
In attendance	**Item 2 only** Senator Lyndon Farnham, Chief Minister Deputy Malcolm Ferey, Assistant Chief Minister Paul Wylie, Chief Officer, Cabinet Office Lesley Darwin, Chief People Officer, Cabinet Office Monique Magalhaes, Committee and Panel Officer Amelia Cushion, Research and Project Officer Gwyn Garfield-Bennet, Communications Officer

Agenda matter	Action
1. Quarterly Hearing with the Chief Minister: pre-hearing discussion The Panel noted the upcoming public quarterly hearing with the Chief Minister scheduled for that afternoon at 12:30pm. The Panel discussed the question plan, agreed the areas of questioning and prepared for the hearing.	
2. Quarterly Hearing with the Chief Minister The Panel received Senator Lyndon Farnham, Chief Minister, Deputy Malcolm Ferey, Assistant Chief Minister, and Officers for the hearing at 12:30pm. The hearing was webcast live, recorded and transcribed.	
3. Quarterly Hearing with the Chief Minister The Panel discussed and agreed to publish a social media post to highlight the key areas of discussion that had taken place during the hearing. The Panel requested that it be drafted for the Chair's approval and publication.	**GG**

Corporate Services Scrutiny Panel

Record of Meeting

Date: 22nd September 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Chris Leck Deputy Hilary Jeune
Apologies	Deputy Chris Rebindaine
In attendance	Monique Magalhaes, Committee and Panel Officer Gwyn Garfield-Bennett, Communications Officer

Agenda matter	Action
1. Declarations of Interest The Panel noted that there were no declarations of interest in respect of the agenda items being discussed that day.	
2. Records of Meetings The Panel noted and approved the records of the meetings held on 1st, 11th, 14th, 15th and 18th September 2026.	
3. Correspondence The Panel noted and discussed correspondence received from the Chief Minister to its letter dated 14th September 2026 on Government's preparations for the lodging of the Proposed Common Strategic Policy (CSP) and Proposed Budget 2027-2030 (Budget). The Panel agreed to follow up on any outstanding matters as part of its review of the Budget.	**MM**
4. Proposed Common Strategic Policy (CSP) The Panel noted and discussed the lodging timeline of 29th September 2026 for the CSP. The Panel agreed to review the CSP and anticipated drafting a Comment Paper for presentation ahead of the States' debate on the proposition, which was scheduled for 10th November 2026.	**MM**
5. Proposed Budget 2027-2030 (Budget) The Panel noted the Chief Minister's offer to brief Scrutiny on the CSP and Budget on 28th September 2026 ahead of their intended lodging the following day. The Panel noted and discussed the Scrutiny review process and in particular its alignment with its upcoming review of the Budget. The Panel also noted the ten-week lodging period to undertake its review of the Budget in accordance with an election year. The Panel noted and discussed the Scrutiny process and timeline for appointing an	

advisor to assist with any Scrutiny review and considered the process in line with the tight timeframe for its upcoming review of the Budget. The Panel agreed that it would neither be feasible nor appropriate to appoint an advisor for its upcoming review of the Budget. However, should legislation be proposed in 2027 for amending the budgeting process to a three-year model, the Panel agreed to consider the requirement for expert advice when reviewing those legislative proposals and the associated Budget for 2028. The Panel therefore agreed to not appoint an advisor for its upcoming review of the Budget. The Panel discussed its overarching role for scrutinising the Budget and agreed that the Terms of Reference for its review should be focused and targeted. When reviewing the Budget, the Panel agreed to consider any relevant legacy findings and recommendations in respect of reviews undertaken by the previous Panel and previous Public Accounts Committee. The Panel noted that a Scoping Document, Terms of Reference and Digital Public Engagement Plan would be drafted for its consideration following the lodging of the Budget. In addition, a briefing paper would be shared to include the allocation of projects, which would fall within the Panel's remit for review. The Panel noted how it could engage the Jersey Youth Assembly for Scrutiny's review of the Budget. It was agreed that the process be initiated by the Digital and Public Engagement Team as appropriate.	**MM** **MM** **MM** **MM** **GG**
6. Work Programme The Panel discussed its upcoming work programme and agreed further potential areas for consideration in 2027.	**MM**
7. States Business The Panel noted and discussed a recent Ministerial Decision by the Minister for Treasury and Resources relating to the drafting of the Finance (2027 Budget) (Jersey) Law and agreed to consider any associated matters when reviewing the Budget.	**MM**
8. Hearings, Briefings and Meetings The Panel noted its upcoming hearings, briefings and meetings scheduled for 2026 and those which remained to be confirmed. The Panel noted that the introductory meeting and tour of the Department for Treasury and Resources with the Treasurer scheduled for that day was postponed and that an alternative date was being arranged. The Panel discussed the requested briefing on risk management for the New Healthcare Facilities Programme and agreed to arrange a joint briefing with the Health and Social Security Scrutiny Panel. The Panel also requested that a meeting be arranged with the Children's Commissioner to understand best practice for engaging young people. The Panel noted and agreed the dates for its 2027 quarterly hearings with the Chief Minister and Minister for Treasury and Resources and noted that invites would be circulated accordingly.	**MM** **MM** **MM** **MM**

9. Next Meeting The Panel noted that its next meeting was scheduled for Tuesday 6th October 2026 at 9:30am in the Blampied Room of the States Building.	

Corporate Services Scrutiny Panel

Record of Meeting

Date: 1st October 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Chris Rebindaine Deputy Hilary Jeune
Apologies	Deputy Lee Carpenter, Vice Chair Deputy Chris Leck
In attendance	Monique Magalhaes, Committee and Panel Officer Amelia Cushion, Research and Project Officer Gwyn Garfield-Bennett, Communications Officer

Agenda matter	Action
1. Proposed Budget 2027-2030 (Proposed Budget)	
The Panel noted a draft Scoping Document (SD), Terms of Reference (ToR) and Digital and Public Engagement Plan (D&PEP) for its review of the Proposed Budget 2027-2030 (Proposed Budget).	**MM**
The Panel discussed the importance of aligning consideration of the Common Strategic Policy (CSP) with the Future Jersey report and agreed minor amendments to the SD to ensure that was clearly outlined. The Panel also agreed to include a section on gender-responsive budgeting within the SD to follow up on the findings and recommendations of the previous Panel's review of the Budget 2026-2029, as appropriate. Subject to those agreed amendments, the Panel approved the SD.	**MM** **AC**
The Panel discussed and agreed the ToR as drafted.	
The Panel noted and agreed the proposed stakeholder list for requesting submissions from targeted stakeholders to inform its review, subject to minor amendments. The Panel also agreed that a draft stakeholder letter template be circulated via Microsoft Teams for Members' consideration and approval electronically.	
The Panel discussed its forthcoming engagement with the Jersey Youth Assembly (JYA) and the requirement to provide topic areas for the JYA's consideration at a scheduled workshop. The Panel agreed to provide a short-list of topic areas to the Communications Officer at its next scheduled meeting on 6th October 2026.	**LF** **GG**
The Panel also noted the indicative timeline for undertaking its review.	
The Panel requested that Officers circulate the approved SD, ToR and D&PEP to the Scrutiny Liaison Committee for its consideration and approval ahead of its intended review launch on Monday 5th October 2026.	**MM**

2. Next Meeting The Panel noted that its next meeting was scheduled for Tuesday 6th October 2026 at 9:30am in the Blampied Room of the States Building.	

Corporate Services Scrutiny Panel

Record of Meeting

Date: 5th October 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Hilary Jeune Deputy Chris Rebindaine
Apologies	Deputy Chris Leck
In attendance	Deputy Robert Parker, Assistant Minister for Treasury & Resources Caroline Hastings, Interim Director of Commercial Services, Treasury and Exchequer Paul Raffray, Senior Category Lead (Indirect Category) – Commercial Services, Treasury and Exchequer Monique Magalhaes, Committee and Panel Officer Amelia Cushion, Research and Project Officer

Agenda matter	Action
1. Private Briefing regarding Procurement The Panel received a private briefing from Deputy Robert Parker, Assistant Minister for Treasury and Resources, and Officers regarding Government's procurement processes. The meeting was held in private in accordance with the Freedom of Information Law 2011(as amended) under Absolute Exemption Article 26.	**AC**

Corporate Services Scrutiny Panel

Record of Meeting

Date: 6th October 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Chris Rebindaine Deputy Hilary Jeune Deputy Chris Leck *[Items 6-10 only]*
In attendance	**Item 2 only** Neil Stocks, Policy Principal, Cabinet Office Sue Duhamel, Director - Policy, Cabinet Office Remi Harris, Apprentice Policy Officer, Cabinet Office Monique Magalhaes, Committee and Panel Officer Amelia Cushion, Research and Project Officer Gwyn Garfield-Bennet, Communications Officer *[Items 1 and 3-10 only]* Hannah Dupre, Education and Outreach Officer *[Items 6-10 only]*

Agenda matter	Action
1. Declarations of Interest The Panel noted that there were no declarations of interest in respect of the agenda items being discussed that day.	
2. Private Briefing – Control of Housing and Work Law The Panel received officers for a private briefing in relation to the Control of Housing and Work Law. The meeting was held in private in accordance with the Freedom of Information Law 2011(as amended) under Absolute Exemption Article 26. A confidential file note was taken for the Panel's record.	**AC**
3. Records of Meetings The Panel noted and approved the records of the meetings held on 22nd September and 1st October 2026.	**MM**
4. Correspondence The Panel noted and discussed correspondence from the Chief Minister received on 2nd October 2026 in relation to changes to the Ministerial Codes of Conduct and Practice. The Panel agreed to follow up in writing on particular matters requiring further explanation.	**AC**
5. Proposed Common Strategic Policy (Proposed CSP)	

The Panel noted the Proposed CSP, which was scheduled for States' debate on 10th November 2026.	
6. Proposed Budget 2027-2030 (Proposed Budget) The Panel noted the forthcoming public review hearing with the Chief Minister scheduled for 16th October 2026. The Panel discussed and agreed the topic areas of questioning. The Panel noted the public review hearing with the Minister for Treasury and Resources scheduled for 9th November 2026 and agreed the topic areas of questioning. The Panel discussed its engagement with the Jersey Youth Assembly (JYA) as part of its review of the Proposed Budget. The Panel agreed a provisional list of topic areas for the JYA to consider and requested the Communications Officer to liaise with the Digital and Public Engagement team to facilitate the process, as appropriate. The Panel discussed stakeholder engagement arrangements and agreed the list of organisations to be contacted as part of its review. The Panel considered and approved a draft stakeholder engagement letter for use as a template during its review of the Proposed Budget. The Panel also agreed to request a private briefing from the Chief Statistician to support its understanding of the role of Statistics Jersey and the data used to develop the Proposed Budget. The Panel discussed potential cross-cutting themes arising from the review, including population, skills, artificial intelligence and risk management. It was agreed that those themes be raised at the next meeting of the Scrutiny Liaison Committee where relevant.	**MM** **MM** **MM/ GG** **AC** **AC** **AC**
7. States Business The Panel noted and discussed the recent Ministerial Decisions, published reports and items of business for the forthcoming meeting of the States Assembly within its remit of responsibility.	
8. Hearings, Briefings and Meetings The Panel noted its upcoming hearings, briefings and meetings scheduled for 2026 and those which remained to be confirmed. The Panel discussed the proposed briefing on risk management arrangements for the New Healthcare Facilities Programme and agreed that this should be undertaken as a joint briefing with the Health and Social Security Scrutiny Panel. The Panel noted its previous requests for briefings on the Freedom of Information Law and arm's-length bodies and agreed to schedule those briefings following its review of the Proposed Budget 2027-2030.	**AC**
9. Any Other Business The Panel noted correspondence received regarding a matter of potential public interest and agreed to defer discussion of the matter to its next scheduled meeting.	**MM**

10. Next Meeting The Panel noted that its next meeting was scheduled for Tuesday 13th October 2026 at 9:30am in the Blampied Room of the States Building.	

Corporate Services Scrutiny Panel

Record of Meeting

Date: 13th October 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Chris Rebindaine Deputy Hilary Jeune Deputy Lee Carpenter, Vice Chair Deputy Chris Leck
In attendance	**Item 2 only** Ian Cope, Director of Statistics and Analytics, Statistics Jersey Daniel Edmunds, Principal Statistician, Statistics Jersey Monique Magalhaes, Committee and Panel Officer Amelia Cushion, Research and Project Officer Gwyn Garfield-Bennet, Communications Officer *[Items 1 and 3-7only]*

Agenda matter	Action
1. Declarations of Interest The Panel noted that there were no declarations of interest in respect of the agenda items being discussed that day. The Panel agreed to raise any declarations of interest at public hearings and to invite Ministers to do the same, as appropriate.	**LF**
2. Private Briefing – Statistics Jersey The Panel received the Director of Statistics and Analytics and Principal Statistician for a private briefing on the role of Statistics Jersey and supporting data used for developing the Proposed Budget 2027-2030. The briefing was held in private in accordance with the Freedom of Information Law 2011(as amended) under Absolute Exemption Article 26. A confidential file note was taken for the Panel's record.	
3. Records of Meetings The Panel noted and approved the record of the meetings held on 5th October 2026.	**AC**
4. Proposed Budget 2027-2030 (Proposed Budget) The Panel noted that its review of the Proposed Budget was launched on 5th October 2026 and that letters requesting targeted stakeholder submissions were sent on Friday 9th and Monday 12th October 2026, as agreed. The Panel noted and discussed correspondence received from the Chief Minister to its review launch letter dated 5th October 2026. The Panel noted that the response to its review launch letter from the Minister for Treasury and Resources (also dated 5th October 2026) remained outstanding. However, the Minister's apologies were provided and the Panel noted that the response should be received later that day.	

The Panel noted that the timing for the review hearing with the Chief Minister scheduled for Friday 16th October 2026 had been amended on request by the Chief Minister and would now commence at 10:45am as opposed to 11am. The Panel discussed and agreed the question plan drafted for its upcoming review hearing with the Chief Minister scheduled for that Friday. The Panel agreed that the Chair would finalise the question plan and allocate questions to Members, as appropriate. It was noted that the final version of the question plan would be shared with the Panel via Microsoft Teams. The Panel agreed to send written questions for responses in writing from the Chief Minister and Minister for Treasury and Resources to inform its review. The Panel agreed to seek information from Government on the impact of the proposed cost-of-living measures on particular community groups to inform its review.	**MM/LF** **MM** **AC**
5. Upcoming Hearings, Briefings and Meetings The Panel noted its upcoming hearings, briefings and meetings scheduled for 2026.	
6. Any Other Business The Panel noted and discussed a matter of potential public interest raised for its consideration. The Panel agreed that it would not consider the matter further as it was not an immediate priority for the Panel. The Panel requested that Officers communicate its decision accordingly.	**AC**
7. Next Meetings The Panel noted that its next meeting was scheduled for Tuesday 27th October 2026 at 9:30am in the Blampied Room of the States Building.	

Corporate Services Scrutiny Panel

Record of Meeting

Date: 14th October 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Chris Rebindaine Deputy Chris Leck Deputy Hilary Jeune
In attendance	**Economic and International Affairs Scrutiny Panel** Deputy Samantha Gleave, Chair Connétable David Johnson Deputy Gabriel Raimondo Senator Alan Maclean, Minister for Treasury and Resources Senator Ian Gorst, Assistant Minister for Treasury and Resources Cora O'Brien, Deputy Comptroller of Revenue, Treasury and Exchequer Laura Martinez Ramos, High Specialist – Revenue Policy and Technical, Treasury & Exchequer Abigail Thompson, Administration and Research Officer, Office of the Chief Executive Monique Magalhaes, Committee and Panel Officer Peter Lamy, Committee and Panel Officer Amelia Cushion, Research and Project Officer Joseph Brannigan, Research and Project Officer

Agenda matter	Action
1. Private Briefing: Corporate Income Tax - Pillar Two The Panel, jointly with the Economic and International Affairs Scrutiny Panel, received Senator Alan Maclean, Minister for Treasury and Resources, Senator Ian Gorst, Assistant Minister for Treasury and Resources, and Officers for a private briefing on the Corporate Income Tax - Pillar Two workstream at 3pm. Deputy Hilary Jeune attended the briefing from 3:35pm onwards. The briefing was held in private in accordance with the Freedom of Information Law 2011 (as amended) under Absolute Exemption Article 26. A confidential file note was taken for the Panel's record.	**AC**

Corporate Services Scrutiny Panel

Record of Meeting

Date: 16th October 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Chris Leck Deputy Hilary Jeune Deputy Chris Rebindaine
In attendance	**Item 2 only** Senator Lyndon Farnham, Chief Minister Deputy Malcolm Ferey, Assistant Chief Minister Paul Wylie, Chief Executive Officer, Office of the Chief Executive Richard Bell, Treasurer, Treasury and Exchequer Lesley Darwin, Chief People Officer, Cabinet Office Monique Magalhaes, Committee and Panel Officer Amelia Cushion, Research and Project Officer Gwyn Garfield-Bennet, Communications Officer

Agenda matter	Action
1. Review Hearing with the Chief Minister: pre-hearing discussion The Panel noted the upcoming review hearing with the Chief Minister scheduled for that morning at 10:45am. The Panel discussed the question plan, agreed the areas of questioning and prepared for the hearing.	
2. Review Hearing with the Chief Minister The Panel received Senator Lyndon Farnham, Chief Minister, Deputy Malcolm Ferey, Assistant Chief Minister, and Officers for the hearing at 10:45am. The hearing was webcast live, recorded and transcribed.	
3. Review Hearing with the Chief Minister: post-hearing discussion The Panel discussed and agreed to publish a social media post to highlight the key areas of discussion that had taken place during the hearing. The Panel requested that it be drafted for the Chair's approval and publication.	**GG**

Corporate Services Scrutiny Panel

Record of Meeting

Date: 19th October 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Chris Leck Deputy Chris Rebindaine
Apologies	Deputy Hilary Jeune
In attendance	Richard Bell, Treasurer of the States, Treasury and Exchequer Richard Summergill, Comptroller of Revenue, Treasury and Exchequer Phil Ashley, Group Director – Strategic Finance, Treasury and Exchequer Graham Chidlow, Director – Finance Hub, Treasury and Exchequer Tracy Duncan, Head of Finance Business Partnering, Treasury and Exchequer Caroline Hastings, Director - Strategic Procurement, Treasury and Exchequer Monique Magalhaes, Committee and Panel Officer Amelia Cushion, Research and Project Officer

Agenda matter	Action
1. Tour of the Department for Treasury and Resources The Panel received an introduction to the functions of the Department for Treasury and Resources from Richard Bell, Treasurer of the States, and Officers. A tour of the Department for Treasury and Resources at Government Headquarters, Union Street was also provided. The Panel thanked the Treasurer and Officers for their time and the visit was concluded.	

Corporate Services Scrutiny Panel

Record of Meeting

Date: 22nd October 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Chris Rebindaine Deputy Chris Leck
Apologies	Deputy Hilary Jeune
In attendance	**Health and Social Security Panel** Deputy Beatriz Poree, Chair Deputy Gabriel Raimondo Senator Tom Binet, Minister for Health and Social Services Deanne Bratch, Business Lead - New Healthcare Facilities Programme, Treasury and Exchequer Jessica Hardwick, Programme Director - New Healthcare Facilities Programme, Health and Community Services Clare Newman, Healthcare Lead - New Healthcare Facilities Programme, Strategic Policy, Planning and Performance, Cabinet Office Andy Weir, Director of Mental Health and Adult Social Care, Health and Community Services David Le Marquand, Policy Principal, Office of the Chief Executive Monique Magalhaes, Committee and Panel Officer Joanna Falla, Committee and Panel Officer Amelia Cushion, Research and Project Officer Edgar Glover, Research and Project Officer

Agenda matter	Action
1. Private Briefing: New Healthcare Facilities Programme - Risk Management The Panel, jointly with the Health and Social Security Scrutiny Panel, received Senator Tom Binet, Minister for Health and Social Services, and Officers for a private briefing on the risk management for the New Healthcare Facilities Programme. The briefing was held in private in accordance with the Freedom of Information Law 2011 (as amended) under Absolute Exemption Article 26. A confidential file note was taken for the Panel's record.	**AC**

Corporate Services Scrutiny Panel

Record of Meeting

Date: 3rd November 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Chris Rebindaine Deputy Hilary Jeune Deputy Chris Leck
Apologies	Deputy Lee Carpenter, Vice Chair
In attendance	**Item 2 only** Richard Bell, Treasurer of the States, Treasury and Exchequer Martin Gavet, Head of Risk, Treasury and Exchequer Richard Blake, Assistant Emergency Planning Officer, Justice and Home Affairs Lizzie Gardiner, Head of Corporate Portfolio Management Office, Chief Operating Office Monique Magalhaes, Committee and Panel Officer Amelia Cushion, Research and Project Officer Gwyn Garfield-Bennett, Communications Officer *[Item 4 only]*

Agenda matter	Action
1. Declarations of Interest The Panel noted that there were no declarations of interest in respect of the agenda items being discussed that day.	
2. Private Briefing – Risk Management and Corporate Portfolio Management Office (CPMO) The Panel received an Officer-led private briefing on Risk Management and the CPMO. The meeting was held in private in accordance with the Freedom of Information Law 2011(as amended) under Absolute Exemption Article 26. A confidential file note was taken for the Panel's record. The Panel agreed to schedule a further briefing on Emergency Risk Management.	**AC** **AC**
3. Records of Meetings The Panel noted and approved the records of the meetings held on 6th, 13th, 14th, 16th, 19th and 22nd October 2026.	**AC**
4. Proposed Budget 2027-2030 (Proposed Budget) The Panel noted the upcoming public review hearing with the Minister for Treasury and Resources scheduled for 9th November 2026. The Panel discussed the draft question plan and agreed to consider it further via Microsoft Teams. The Panel agreed to provide	**MM**

any further comments or suggested changes by Thursday 5th November 2026 ahead of the question plan being finalised the following day. The Panel noted and discussed correspondence from the Chief Minister dated 29th October 2026 relating to household impact of the cost-of-living measures in the Proposed Budget. The Panel raised that further clarity was required and agreed to follow up in writing on the areas requiring further explanation. The Panel noted and discussed the submissions received to date. The Panel agreed to schedule a further meeting ahead of its next scheduled meeting on 17th November 2026 to discuss any outstanding actions and potential amendments relating to its review.	**AC** **AC**
5. Next Meeting The Panel noted that its next meeting was scheduled for Tuesday 17th November 2026 at 9:30am in the Blampied Room of the States Building.	

Corporate Services Scrutiny Panel

Record of Meeting

Date: 9th November 2026

Present	Deputy Lyndsay Feltham, Chair Deputy Lee Carpenter, Vice Chair Deputy Hilary Jeune Deputy Chris Leck Deputy Chris Rebindaine
In attendance	**Item 2 only** Senator Alan Maclean, Minister for Treasury and Resources Deputy Robert Parker, Assistant Minister for Treasury and Resources Richard Bell, Treasurer of the States, Treasury and Exchequer Richard Summersgill, Comptroller of Revenue, Treasury and Exchequer Monique Magalhaes, Committee and Panel Officer Amelia Cushion, Research and Project Officer Gwyn Garfield-Bennett, Communications Officer

Agenda matter	Action
1. Proposed Budget 2027- 2030 Review Hearing with the Minister for Treasury and Resources: pre-hearing discussion The Panel noted the upcoming public review hearing with the Minister for Treasury and Resources scheduled for that morning at 9:30am. The Panel discussed the question plan, agreed the areas of questioning and prepared for the hearing.	
2. Proposed Budget 2027- 2030 Review Hearing with the Minister for Treasury and Resources The Panel received Senator Alan Maclean, Minister for Treasury and Resources, Deputy Robert Parker, Assistant Minister for Treasury and Resources, and Officers for the hearing at 9:30am. The hearing was webcast live, recorded and transcribed.	
3. Proposed Budget 2027- 2030 Review Hearing with the Minister for Treasury and Resources: post-hearing discussion The Panel discussed and agreed to publish a social media post to highlight the key areas of discussion that had taken place during the hearing. The Panel requested that it be drafted for the Chair's approval and publication. The Panel noted that several questions were not covered during the hearing due to time constraints and requested that Officers draft correspondence to follow up in writing with the Minister for Treasury and Resources for a formal written response. The Panel discussed potential Amendments to the Proposed Budget 2027-2030 [P.73/2026] and requested that Officers draft the Amendments as agreed for the Panel's consideration.	**GG** **MM** **AC**