



| States Assembly

Environment, Housing and Infrastructure Scrutiny Panel

Records of Meetings

2026

The following records of meetings have been approved by the Panel.

Signed

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Chair

Deputy Hilary Jeune

États de Jersey



L's États d'Jèrri

Environment, Housing, and Infrastructure Scrutiny Panel

Record of Meeting

Date: 23rd July 2026

Present	Deputy Hilary Jeune, Chair Deputy Tom Coles, Vice Chair Deputy Arlene Maltman Deputy Alex Curtis
Apologies	Connétable Dave Curtis
In attendance	Kathryn Fleming, Committee and Panel Officer Kellie Boydens, Principal Committee and Panel Officer Roselyn Sharp, Research and Project Officer

Agenda matter	Action
1. Procedural and Administrative Matters The Chair welcomed the Panel to its inaugural meeting following its constitution on 14th July 2026. Following requests for nominations to the role of Panel Vice Chair as required under Standing Orders (SO) [S.O. 135(5)], Deputy Tom Coles was appointed Vice Chair of the Panel. The Panel noted the proposed timetable for its 2026 regular meetings, agreed that they would be held on Wednesday mornings between 9:30 -11:30am and requested Officers to circulate the Microsoft Outlook calendar invitations for the remainder of the year. The Panel also noted and agreed the proposed timetable for its 2026 quarterly hearings and requested Officers to make the necessary arrangements with the relevant Ministers accordingly. The Panel noted and discussed how its working practices aligned to the Codes of Practice (CoP) for Scrutiny Proceedings, CoP for Engagement between Scrutiny and the Executive and SO and agreed the administration of its work in accordance with those. In particular, the Panel noted and agreed the requirement under SO [SO.138(6)] whereby evidence should be taken in public unless the Panel decides otherwise due to sensitivity of a topic. The Panel also noted the arrangements for briefing oral witnesses and the approach for managing written evidence under the CoP for Scrutiny Proceedings [CoP, para 73] to ensure open access to information, that data protection legislation was adhered to [CoP, para 74] and noted the arrangements for publication of submissions on the States Assembly website [CoP, para 75]. The Panel noted that its preference was always to receive evidence in public wherever possible, whether through written submissions or public meetings. The Panel also noted and discussed the appropriate handling of individual matters and agreed that it would not consider individual matters as areas for review in line with the relevant CoP for Scrutiny Proceedings [CoP, para 47].	

2. Declarations and Conflicts of Interest The Panel noted the declaration of interests section in the Scrutiny and Public Accounts Committee Proceedings Code of Practice. The Chair declared that she was also Chair of the Jersey Association for Youth & Friendship (JAYF), a landlord and her husband was a member of the Jersey Landlord's Association. The Vice-Chair declared that his wife worked in an industry that was regulated. Deputy Alex Curtis declared that he was a landlord and smallholder, operated a registered food business, held alcohol and food licences, and was a small shareholder in Jersey Water. The Panel agreed that this should be a standing item on the Panel's agenda going forward.	
3. Working Practices The Panel noted the working practices for Scrutiny Panels in accordance with the CoP for Scrutiny Proceedings and Engagement with the Executive as well as the role of the Committee and Panel Officer. The Panel agreed that the default would be for all its scheduled Panel meetings, any public meetings (public hearings) and private meetings (briefings) to be held in person. However, the Panel noted the option for hybrid meetings with the ability to join virtually via Microsoft Teams if required. The Panel noted and agreed that its meetings and briefings would be transcribed via Microsoft Teams and that the transcription would be available to the Panel and Officers in accordance with the States Greffe's data retention policy. It was noted that the transcription would be used to inform records of meetings and file notes. The Panel agreed that the dedicated Microsoft Teams channels would be used to administer the work of the Panel including the distribution of correspondence and documentation. The Panel noted that certain documentation would also be shared in confidence in that way, including Ministerial Decisions and Council of Ministers Papers where relevant, and in such circumstances confidential information should not be shared outside of the Panel. The Panel agreed that the default would be for documentation to not be printed unless specifically requested. It was noted that ordinarily Scrutiny Panels would hold public hearings for evidence gathering sessions about the work programmes of their respective Ministers and Assistant Ministers on a quarterly basis, which would be webcast live and transcribed. It was noted that once the Panel held its initial Quarterly Hearings, it would consider moving to hold topic-based hearings with its respective Ministers. It was also noted that review hearings would be scheduled as appropriate to support a line of enquiry and review. It was agreed that a draft question plan would be circulated for comment and approval virtually via Microsoft Teams or discussed at a scheduled Panel meeting (depending on the Panel's meeting schedule and timings) to provide sufficient time for the Panel to review, amend and approve the question plan ahead of any hearing. It was agreed that the Panel would meet ahead of any hearing to undertake the necessary preparations including to allocate questions to Members and discuss the finalised question plan.	

4. Scrutiny Member training The Panel noted that the Scrutiny Liaison Committee (SLC) was considering wider training opportunities and that details would be provided to the Panel in due course. The Panel also noted and discussed a skills audit being developed by the SLC, which would be shared with Panels for Members' self-assessment of skills gaps in order that targeted training could be arranged for Members as required. The Panel noted and discussed training opportunities which could include in-house training to be delivered by Panel Officers such as support for Microsoft Teams. The Panel discussed the opportunity to visit the House of Commons in Westminster and expressed an interest in meeting with its equivalent Select Committee to support the Panel's learning and development. It was noted that any training needs could be identified and brought forward at future meetings as the Panel became more familiar with its working practices, particularly following its first quarterly hearings.	AC
5. Work programme The Panel noted the Legacy Report of the former Panel [S.R.9/2026] and discussed the suggestions for future Scrutiny work to inform its upcoming work programme. The Panel agreed that its introductory letters to Ministers should include a number of initial questions to help inform its understanding of their ministerial priorities. It was further agreed that legacy matters would be raised with Ministers at the quarterly hearings scheduled for September 2026, with additional briefings on ongoing issues to be arranged as necessary.	
6. Site visits / briefings with the relevant Ministers and Departments The Panel agreed to defer scheduling site visits until ministerial priorities and departmental work programmes were defined.	
7. Animal Welfare & Control Review: Report The Panel noted that a response from the Comité des Connétables was still awaited in respect of the recommendations made to it in the previous Panel's Animal Welfare and Control Review Report. The Panel discussed and noted that the Minister for Sustainable Economic Development had responded to a petition looking to ease dog restrictions on Jersey's beaches stating that Government would be looking into reforms of the restrictions of dogs on beaches. The Panel agreed to write to the Minister highlighting that the Panel had undertaken the Animal Welfare and Control Review Report in the previous term which included similar recommendations. Accordingly, it was requested that Officers draft formal correspondence to the Minister for approval. The Panel discussed the Draft Animal Welfare (Prohibited Activities) (Jersey) Order 202- and the Draft Animal Welfare (Prohibited Procedures – Exemptions) (Jersey) Order 202- and agreed to request a briefing to further inform its consideration of the topic.	
8. Draft Sea Fisheries (Minimum Size Limits) (Jersey) Amendment Regulations 202- [P.61/2026] The Panel noted the lodging of the <i>Draft Sea Fisheries (Minimum Size Limits) (Jersey) Amendment Regulations 202- (P.61/2026)</i> and agreed that it was content with the final phase of the proposed increase to the minimum size limit for lobsters.	

The Panel noted that the proposition if adopted would increase the minimum carapace length from 89 mm to 90 mm, completing the third and final stage of the phased implementation of recommendations made by the Lobster Working Group. The Panel considered that, based on the previous propositions, the increase in minimum size limits is founded on a collaborative approach between industry representatives and Government officers, and is satisfied that the amendment supported the shared objective of maintaining a sustainable lobster stock.	
8. Future Meetings It was agreed that the Panel's next scheduled meeting would take place on Wednesday 26th August in the Le Capelain room, States Building	